

# Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

October 30, 2018

Board Room of the Division Office in Whitecourt, AB

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## Opening

### A. Opening

## Call to Order and Roll Call

### 1. Call to Order and Roll Call

The October 30<sup>th</sup>, 2018, meeting was called to order by Chair Muir at 5:04 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Ethen Thesen, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Lachlan Whatley, Secretary – Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Milly McGregor, Assistant Secretary Treasurer and Lisa Bakos, Communications Officer, were present at this time.

## Additions/Deletions to the Agenda

### 2. Additions/Deletions to the Agenda

N/A

Acceptance of Agenda

3871-18

3. Acceptance of Agenda

Moved by Trustee Wigton – that the agenda for the October 30<sup>th</sup>, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

Appointments and  
Delegations

B. Appointments and Delegations

Leslee Jodry – Assistant Superintendent

*Draft AERR/3 Year Education Plan*

Leslee Jodry presented the draft of the Annual Education Results Report 2017 – 2018 and the Three Year Education Plan 2018 – 2021.

The final report will be presented to the Board at the November 13<sup>th</sup>, 2018 Board meeting.

*Overall Accountability and Exam Results*

Leslee Jodry, Assistant Superintendent presented the Division Provincial Achievement Test and Diploma results to the Board.

The report showed that Northern Gateway Public schools has shown improvement in certain areas.

Leslee Jodry completed her report at 6:01 p.m.

Milly McGregor, Assistant Secretary Treasurer left the meeting at 6:02 p.m.

**Minutes of the  
October 16<sup>th</sup>, 2018  
Regular Board Meeting**

3872-18

**C. Minutes of the October 16<sup>th</sup>, 2018  
Regular Board Meeting**

Moved by Trustee Portsmouth – that the minutes of the October 16<sup>th</sup>, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

**Action Items**

**By-Election for Ward 1  
Electoral Subdivision  
No. 1**

3873-18

**D. Action Items**

**By-Election for Ward 1, Electoral Subdivision  
No. 1**

Moved by Trustee Jeffreys– that the Board of Trustees select November 21<sup>st</sup>, 2018 as Nomination Day and December 19<sup>th</sup>, 2018 as Election Day for a by-election to replace one trustee vacancy in Ward 1, Electoral Subdivision No. 1

Motion Carried

**By-Election -  
December 19<sup>th</sup>, 2018**

3874-18

**By-Election December 19<sup>th</sup>, 2018**

Moved by Trustee Steinke – that the Board approve the appointment of the Secretary-Treasurer as Returning Officer for the December 19<sup>th</sup>, 2018 school board by-election.

Motion Carried

**Advance Voting**

3875-18

**Advance Voting**

Moved by Trustee Jeffreys – that the Board provide for holding an advance vote for the upcoming school board by-election.

Motion Carried

**By-Law No. 3-18  
Nomination Papers**

3876-18

**By-Law No. 3-18 Nomination Papers**

Moved by Trustee Steinke – that By-Law 3-18 (Nomination Papers) receive first reading by the Board.

Motion Carried

3877-18

Moved by Trustee Portsmouth – that By-Law 3-18 (Nomination Papers) receive second reading by the Board.

Motion Carried

3878-18

Moved by Trustee Maddigan – that the Board approve to conduct the third reading of By-Law 3-18 (Nomination Papers).

Motion Carried

3879-18

Moved by Trustee Jeffreys – that By-Law 3-18 (Nomination Papers) receive third and final reading by the Board.

Motion Carried

**By-Law No. 4-18  
Deposit**

3880-18

**By-Law No. 4-18 Deposit**

Moved by Trustee Steinke – that By-Law 4-18 (Deposit) receive first reading by the Board.

Motion Carried

3881 -18 Moved by Trustee Thesen – that By-Law 4-18 (Deposit) receive second reading by the Board.

Motion Carried

3882-18 Moved by Trustee Wigton – that the Board approve to conduct the third reading of By-Law 4-18 (Deposit).

Motion Carried

3883-18 Moved by Trustee Maddigan – that By-Law 4-18 (Deposit) receive third and final reading by the Board.

Motion Carried

**DRAFT AERR/  
Three-Year Education  
Plan**

**DRAFT/AERR Three-Year Education Plan**

3884-18 Moved by Trustee Hagman – that the Board accept the DRAFT AERR/Three-Year Education Plan 2018-2021 as information.

Motion Carried

**Onoway Jr/Sr**

**Onoway Jr/Sr High School Field Trip**

3885-18 Moved by Trustee Jeffrey – that the Board approve in principle the Onoway Jr/Sr High School field trip to Ottawa, Encounters with Canada, Scheduled for the 2018-19 school year.

Motion Carried

Mayerthorpe Jr/Sr  
International Field Trip

3886-18

Mayerthorpe Jr/Sr International Field Trip

Moved by Trustee Hagman – that the Board approve in principle the Mayerthorpe Jr/Sr High School International field trip to Italy, scheduled for April 2<sup>nd</sup> – 11<sup>th</sup>, 2021.

Motion Carried

Group Benefits Insurance  
Plan Meeting Record

3887-18

Group Benefits Insurance Plan Meeting Record

Moved by Trustee Steinke – that the committee recommends to the Board, that Northern Gateway continue with Manulife for another year, with the next renewal date being January 1<sup>st</sup>, 2020.

Motion Carried

ASBA/PSBAA

ASBA/PSBAA

ASBA:

*Call for Interest: Advisory Committee for Building an Inclusive Education System.*

Provided for information.

*Call for Interest: High School Completion External Committee.*

Provided for information.

ASBA Zone 2/3 Meeting Report:

Our NGPS Zone fee is as follows:

- Base Fee \$1,402
- Student Levy \$518
- Total Fee \$1,920

The rebate from Zone 2/3: We will see a credit on our membership fee invoice next year to reflect a rebate given this year (note NGPS rebate of .066 x 4897 students is a result of the \$15,000 surplus cap.)

#### Elections (2018 – 2019)

1. Director II – Arlene Hyrenyk (Northern Lights)
2. Alternate Director II – Michelle Lemere (Star Catholic)
3. Director I Alternate – Lorraine Steward (Parkland)
4. Edwin Parr (one year)
  - a. Cathy Lugby, John Boivert, Joe Bassi
5. ERLC – Dianne Bauer; Linda Wigton (Alternate)

#### Advocacy and ASBA

- “Adequate Sustainable Equitable Funding”
- “Capital Funding”
- Importance of School Boards (summary requested for Trustees)
- Fall meeting 2019 will have an election forum.
- November 20, 2018 the Education Minister will speak at ASBA.
- Awards night on the Sunday evening at the Westin Hotel.
- With regard to recent emails, there have been a number of long time vacancies on committees that ASBA is attempting to fill.

#### Alberta Education

- “In The Loop” has not been uploaded for October.
- Lori Jess will be sitting on the High School Completion Committee.
- Mandatory Entry Level Training Program for bus drivers.
- Resources for teachers and parents to support knowledge re Cannabis [drugsafe.ca](http://drugsafe.ca).

- Question regarding seat belts on buses – Alberta Ed responded they are not working on this since it is a Transportation issue.

#### ASBOA Presentation, Plant Operations and Maintenance

- PD for Trustees regarding funding impacting these areas.
- Funding is based on enrollment from the previous year.
- School Boards are using IMR funding and reserves to top up deficit areas.
- Contracting services are the norm.
- Energy retrofitting has been done by many Boards.
- Closing parts of, selling, removing the building or portables has also helped some districts save dollars.
- The Relative Cost of Purchasing Grant has been discontinued.
- Special Needs additional funding 3-1 has been eliminated.
- ASBOA has a paper outlining alternate funding on Plant Operations and Maintenance:  
<https://docushare.phrd.ab.ca/dsweb/Get/Document-508365/ASBOA%20Plant%20Operations%20Maintenance%20Funding%20Discussion%20Paper.pdf>

Next Zone 2/3 meeting is on November 23<sup>rd</sup>. This is a half day meeting.

PSBAA:

Trustee Muir reports on the PSBAA FGM:

- Wednesday started with a Governance Seminar: Media Training with Brian Woodland
- MLA Reception



- Thursday was the *Together for Students* Launch.
- Northern Gateway's student representative for the Alberta Student Voice was Dillion Gilmour from Fox Creek School.
- The Lois Hole Dinner and Lecture was with Keynote Speaker Pat Cochrane, Campaign Chair, *Together for Students*.
- Friday was the Annual General Meeting of PSBAA.

3888-18

Moved by Trustee Wigton– that the Board agreed to adopt the “Together for Students” campaign and initiate steps to promote the program.

Motion Carried

### Superintendent's Report

### Superintendent's Report

Written report provided for information.

Additional information:

Board will receive a presentation on what a sensory room looks like.

### Finance

### Finance

No reports.

### Rural Caucus of Alberta School Boards

### Rural Caucus of Alberta School Boards

Provided for information.

**Request from ASBA -  
Class Size Information**

**Request from ASBA – Class Size Information**

Survey response provided for information.

**Playground Pilot Project**

**Playground Pilot Project**

Provided for information.

**Alberta Children’s  
Services Letter**

**Alberta Children’s Services Letter**

Provided for information.

Administration to seek another meeting with  
Children’s Services.

**2019 Electoral Boundary  
Change**

**2019 Electoral Boundary Change**

Provided for information the PDF maps for the  
electoral division boundaries set to take effect in  
2019 in conjunction with the next Provincial  
General Election.

**Results Review Calendar**

**Results Review Calendar**

Provided for information.

**Motion Review Cycle**

**Motion Review Cycle**

Provided for information.

## Trustee Reports

## Trustee Reports

### Diane Hagman

- Attended:
  - Elmer Elson and Mayerthorpe High Parent Council meetings;
  - Regional Municipalities Meeting;
  - PSBAA Fall General Meeting and
  - ASBA Zone 2/3 Meeting.

### Sherry Jeffreys

Parent Councils are busy fundraising. JR ATB will be up and running this fall at Sangudo. The ATB just completed their interviews and students from grade 4 – 9 will be running the School Branch.

Sangudo School is offering a breakfast program for students.

### Linda Wigton

Attended Whitecourt schools parent councils meetings.

The Mental Health Capacity workers in our schools do an amazing job.

### Judy Muir

Attended Parent Council meetings.

Was great to see the stage full of students receiving honours and awards at the Onoway High School Awards night.

**Additional Report Items**

**Additional Report Items**

Nil

3889-18

Moved by Trustee Portsmouth– that the Board accept Information/Reports E1- E12 as information.

Motion Carried

**Topics for Future Discussions**

F. **Topics for Future Discussions**

**Requests for Information**

G. **Requests for Information**

1. Gideon’s Bible – letters sent to parents (Admin to report back)
2. PD Budget Report for Trustees

**Meeting Highlights**

H. **Meeting Highlights**

1. Exam Results Presentation
2. AERR Presentation
3. By-Election
4. Together for Students Support
5. Upcoming Results Review Presentations
6. Organizational Meeting

Lisa Bakos, Communication Officer, left the meeting at 8:30 p.m.

**In-Camera Items**

**I. In-Cameral Items**

3890-18

Moved by Trustee Jeffreys – that the Board go in-camera at 8:32 p.m. and that Kevin Andrea, Michelle Brennick and Lachlan Whatley be invited to remain.

Motion Carried

3891-18

Moved by Trustee Maddigan—that the Board come out of in-camera at 8:40 p.m.

Motion Carried

3892-18

Moved by Trustee Jeffreys – that the Board approve to transfer an additional \$180,000.00 from reserves for the purchase of land for the Valleyview School site.

Motion Carried

**Adjournment**

**I. Adjournment**

3893-18

Moved by Trustee Maddigan- that the meeting be adjourned at 8:43 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer