

# Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

January 15, 2019

Board Room of the Division Office in Whitecourt, AB

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**Opening**

**A. Opening**

**Call to Order  
and Roll Call**

**1. Call to Order and Roll Call**

The January 15, 2019, meeting was called to order by Chair Muir at 5:03 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Leslee Jodry, Assistant Superintendent, and Wendy Robertson, Recording Secretary, were present at this time.

Christine Peck (Trustee Elect), and Lisa Bakos, Communications Officer, were present at this time.

Trustees Ethen Thesen and Linda Wigton, were absent from the meeting.

Oath of Office:

Chair Judy Muir administered the Oath of Office to Christine Anne Peck.

**Additions/Deletions  
to the Agenda**

**2. Additions/Deletions to the Agenda**

E.1. Together for Students Campaign

E.10.a) Land Based Learning  
E.10.b) Taxable Portion for Trustees

**Acceptance of Agenda**

3917-19

**3. Acceptance of Agenda**

Moved by Trustee Portsmouth – that the agenda for the January 15<sup>th</sup>, 2019 Regular Board Meeting be adopted as amended.

Motion Carried

**Appointments and Delegations**

**B. Appointments and Delegations**

Nil

**Minutes of the December 11<sup>th</sup>, 2018 Regular Board Meeting**

3918-19

**C. Minutes of the December 11<sup>th</sup>, 2018 Regular Board Meeting**

Moved by Trustee Jeffreys– that the minutes of the December 11<sup>th</sup>, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

**Action Items**

**D. Action Items**

**Superintendent/Board Self-Evaluation Review Dates**

**Superintendent/Board Self-Evaluation Review Dates**

3919-19

Moved by Trustee Portsmouth – that the Board proceed with the Superintendent/Board Self-Evaluation scheduled for June 13, 2019.

Motion Carried

**Policy 1 “Divisional Identity and Foundational Statements”**

3920-19

**Policy 1 – “Divisional Identity and Foundational Statements”**

Moved by Trustee Maddigan – that the Board affirm Policy 1 “Divisional Identity and Foundational Statements” as presented.

Motion Carried

**Policy 2 “Role of the Board”**

3921 – 19

**Policy 2 – “Role of the Board”**

Moved by Trustee Maddigan – that the Board affirm Policy 2 – “Role of the Board” as amended.

Motion Carried

**Think Indigenous Conference**

3922-19

**Think Indigenous Conference**

Moved by Trustee Portsmouth – that the Board approve Trustee Maddigan to attend the “Think Indigenous Conference” at the River Cree Resort and Casino, March 20<sup>th</sup> – 22<sup>nd</sup>, 2019, sponsored by the University of Alberta, the Enoch Cree Nation and the University of Saskatchewan’s Indian Teach Education Program, with the cost of \$300.00 for registration fee.

Motion Carried

**Information/Reports**

**ASBA/PSBAA**

**E. Information/Reports**

**ASBA/PSBAA**

ASBA:

Next meeting to be held January 18<sup>th</sup>, 2019.

PSBAA:

Trustee Gerry Steinke presented to the Board on the PSBAA's campaign "Together for Students." The campaign advocates for a sole, inclusive education system for Alberta as opposed to having multiple school systems (charter, Catholic, Francophone). The PSBAA believes that funding multiple systems comes at an increased financial, social and educational cost to Albertans, and to students. You can learn more about the PSBAA's campaign at [togetherforstudents.ca](http://togetherforstudents.ca), or via Facebook and Twitter.

What can we do as a public school jurisdiction to raise the profile of the Campaign in Northern Gateway?"

- Brochures can be ordered to hand out to the public; has contact numbers in case they want further information.
- Post on NGPS webpage just the link to the "Together for Students Campaign".
- Tool Kits were handed out and include further detailed information.
- Trustee Steinke said he could attend a school council meeting if asked, or someone else from the campaign team could.

## Superintendent's Report

## Superintendent's Report

Written report provided for information.

Additional information:

2019 – 2020 Draft School Calendar – bring to the January 29<sup>th</sup>, 2019 Board meeting.

Budget 2019 – 2020 will proceed with maybe a May or June Budget from Government.

## Finance

## Finance

December 2018 School Jurisdiction Financial Report provided for information.

Enrolment Report for December 2018, provided for information.

Division Financial Report provided for information.

## NGPS Class Size

## NGPS Class Size

Assistant Superintendent Jodry reported to the Board on NGPS class sizes indicating that there is no concern at this time. According to the Alberta Commission of Learning Class Size Guidelines, NGPS is meeting class size guidelines for all subjects, and for all students across the Division, with the exception of Kindergarten to Grade 3. While classrooms in Kindergarten to Grade 3 are not overloaded, there are instances in which classes are larger and in which small schools may combine classes for non-core subjects, e.g. music, gym, resulting in larger classes. Jodry shared that the funding from Alberta Education's Class Size Initiative fund, and funding from the NGPS budget, focuses on additional support for the Kindergarten to Grade 3 grades to address their additional needs.

## Ministerial Order - Boundary Adjustment

## Ministerial Order – Boundary Adjustment

A request to adjust boundaries in the Fox Creek and Whitecourt areas, delineating lands originally belonging to Northland School Division, to Northern Gateway Public Schools, was put forward by NGPS administration to Northland School Division and the Minister of Education. The largely unpopulated land was adjacent to

current NGPS boundaries and more remote to Northland School Division. Following a conversation with Northland School Division and their approval of a boundary adjustment, the request was forwarded to the Minister and has been granted.

**Alberta Rural Education Symposium**

**Alberta Rural Education Symposium**

Scheduled for March 3<sup>rd</sup> – 5<sup>th</sup> at the Fantasyland Hotel in Edmonton.

Provided for information.

**Administrative Procedures**

**Administrative Procedures**

AP 270 – Home Education  
AP 270 – Appendix “NGPS Home Education Handbook

Provided for information.

**Board Annual Work Plan**

**Board Annual Work Plan**

Provided for information.

**Motion Review Cycle**

**Motion Review Cycle**

Provided for information.

## Additional Report Items

### Land Based Learning Symposium

## Additional Report Items

### Land Based Learning Symposium

Symposium attended by Trustee Portsmouth on November 5<sup>th</sup> and 6<sup>th</sup>, 2018.

In Canada, Land-based learning education has been practiced by First Nations, Metis and Inuit communities since time immemorial. Recently, there is an increasing interest in land-based learning across Alberta. In Canada, and internationally, there is a strong and growing body of knowledge, strengthened by the teachings of Indigenous community Elders and knowledge keepers, regarding promising land-based learning approaches and how they contribute to improving the student experience.

The Land-Based Learning symposium focused on four models of education:

- Goal 1: Share Learning
- Goal 2: Share Promising Practices and Initiatives
- Goal 3: Develop Curriculum
- Goal 4: Develop Partnerships

Trustee Portsmouth's report attached for information.

### Taxable Mileage for Trustees

### Taxable Mileage for Trustees

Addition information to come back to the January 29<sup>th</sup>, 2019 Board meeting.

3923-19

Moved by Trustee Portsmouth– that the Board accept Information/Reports E1- E10 as information.

Motion Carried

Topics for Future Discussions

F. **Topics for Future Discussions**  
Nil

Requests for Information

G. **Requests for Information**  
Nil

Meeting Highlights

H. **Meeting Highlights**

1. Oath of Office
2. NGPS Class Sizes
3. Johnson Controls Energy Saving Program
4. Merry Christmas from the Board

Lisa Bakos, Communication Officer, left the meeting at 6:58 p.m.

In-Camera Items

I. **In-Camera Items**

3924-18

Moved by Trustee Hagman – that the Board go in-camera at 6:59 p.m. and that Kevin Andrea, Michelle Brennick, and Wendy Robertson be invited to remain.

Motion Carried



Leslee Jodry, Assistant Superintendent and Trustees Judy Muir, Gerry Steinke left the meeting at 7:03 p.m. due to conflict of interest.

Trustees Judy Muir and Gerry Steinke returned to the meeting at 7:14 p.m.

3925-18

Moved by Trustee Portsmouth—that the Board come out of in-camera at 7:14 p.m.

Motion Carried

**Adjournment**

**J.**

**Adjournment**

3926-18

Moved by Trustee Portsmouth - that the meeting be adjourned at 7:16 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer