

# Minutes of the Special Board of Trustees Meeting of Northern Gateway Public Schools

November 29, 2018

Board Room of the Division Office in Whitecourt, AB

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**Opening**

**A. Opening**

**Call to Order  
and Roll Call**

**1. Call to Order and Roll Call**

The November 29<sup>th</sup>, 2018, meeting was called to order by Chair Muir at 3:15 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Linda Wigton and Administrators Kevin Andrea, Superintendent, Lachlan Whatley, Secretary – Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

John Shoemaker (Clews & Shoemaker), Division Auditor and Lisa Bakos, Communications Officer, were present at this time.

Deputy Superintendent, Michelle Brennick and Assistant Superintendent, Leslee Jodry, entered the meeting at 4:02 p.m.

Trustee Ethan Thesen was absent from the meeting.

**Additions/Deletions  
to the Agenda**

**2. Additions/Deletions to the Agenda**

N/A

Acceptance of Agenda

3905-18

Appointments and  
Delegations

3. Acceptance of Agenda

Moved by Trustee Steinke – that the agenda for the November 29<sup>th</sup>, 2018 Special Board Meeting be adopted as presented.

Motion Carried

**B. Appointments and Delegations**

**Audited Financial Statement – John Shoemaker**

Auditor John Shoemaker of Clews & Shoemaker presented to the Board the Audited Financial Statement for the year ending August 31<sup>st</sup>, 2018.

The report shows that the School Division's budget is in good financial order. For more information on the Audited Financial Statement, contact the Finance Department at 1-800-262-8674.

John Shoemaker completed his report and left the meeting at 4:00 p.m.

**Annual Education Results Report 2017 – 2018  
and Three Year Education Plan 2018 -2021**

Leslee Jodry – Assistant Superintendent

*Draft AERR/3 Year Education Plan*

Assistant Superintendent Leslee Jodry shared with the Board the final copy of the AERR/3 Year Education Plan and the presented the new Highlights and Achievements information sheet.

Leslee Jodry completed her report at 4:10 p.m.

**Action Items**

**Audited Financial Statement**

3906-18

**D. Action Items**

**Audited Financial Statement**

Moved by Trustee Wigton– that the Board accept the Audited Financial Statement as presented for the period ending August 31<sup>st</sup>, 2018.

Motion Carried

**Budget Update**

**Budget Update**

Provided for information.

**AERR/Three-Year Education Plan**

3907-18

**AERR/Three-Year Education Plan**

Moved by Trustee Jeffreys – that the Board accept the AERR and Three Year Education Plan 2018 – 2021 as presented.

Motion Carried

**Adjournment**

3908-18

I.

**Adjournment**

Moved by Trustee Portsmouth- that the meeting be adjourned at 4:23 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer