

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

June 25th, 2019

Board Room of the Division Office in Whitecourt, AB

Opening A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The June 25th, 2019, meeting was called to order by Chair Muir at 5:05 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Barb Maddigan, Christine Peck, Anita Portsmouth, Gerry Steinke, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Leslee Jodry, Assistant Superintendent and Wendy Robertson, Recording Secretary, were present at this time.

Rhett Czaban, Director of Transportation, Randy Lovich, Director of Maintenance and Lisa Bakos, Communications Officer, were present at this time.

David Turcotte, Principal, Percy Baxter School, Brenda Rawluk, Assistant Principal, Percy Baxter School, Anne Martens, Principal, Pat Hardy Primary School, (Noe's mother) and Noe Champagne, student from Percy Baxter School, were present at this time.

Trustee Ethan Thesen was absent from the meeting.



Appointments and Delegations

Trustee Sherry Jeffreys was absent from the meeting at this time.

B. Appointments and Delegations

David Turcotte, Principal, Percy Baxter School, Brenda Rawluk, Assistant Principal, Percy Baxter School, Anne Martens, Principal, Pat Hardy Primary School, (Noe's mother) and Noe Champagne, student from Percy Baxter School.

Board presentation, Honouring Spirit: Indigenous Student Award Recipient and Honourable Mention:

Noe Champagne, Grade 7 student at Percy Baxter School, was one of NGPS' nominees and received an Honourable Mention from the provincial committee.

Noe is a fantastic student and a kind and caring person who regularly puts forth a positive attitude and inspires others to be positive too. Noe has been awarded one of Percy Baxter's most prestigious accolades, being name a Percy Baxter School Citizen and Ambassador for his support of other students and for always going the extra mile with leadership tasks and initiatives. Noe works well with others, is a member of the school basketball team and is committed to achieving his goals and taking responsibility for his own learning.

Rowyn Mustus, Grade 11 student at Onoway Jr/Sr High School, was one of NGPS' nominees and was one of 12 provincial award recipients. Rowyn was unable to attend the Board presentation of his award.

Trustee Sherry Jeffreys, entered the meeting at 5:21 p.m.





David Turcotte, Principal, Percy Baxter School, Brenda Rawluk, Assistant Principal, Percy Baxter School, Anne Martens, Principal, Pat Hardy Primary School, (Noe's mother) and Noe Champagne, left the meeting at 5:22 p.m.

Additions/Deletions to the Agenda

2. Additions/Deletions to the Agenda

D.8 Policy 10 removed from Board agenda.D.10.a) Add to Board Agenda – Fox Creek Iceland Field Trip

Acceptance of Agenda

3. Acceptance of Agenda

4019-19

Moved by Trustee Portsmouth – that the agenda for the June 25th, 2019 Regular Board Meeting be adopted as amended.

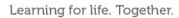
Motion Carried

Minutes of the June 11th, 2019 Regular Board Meeting C. Minutes of the June 11th, 2019 Regular Board Meeting

4020-19

Moved by Trustee Portsmouth – that the minutes of the June 11th, 2019 Regular Board Meeting be adopted as presented.

Motion Carried





Action Items	D.	Action Items
Board Self-Evaluation	Board	Self-Evaluation
4021-19	appro	d by Trustee Portsmouth – that the Board ve the Board self-evaluation report as oped at the facilitated workshop of June 019.
		Motion Carried
4022-19	be aut sugge Evalua	d by Trustee Hagman – that the Board Chair chorized to monitor the priorities and stions agreed to with the Board Self- ation report and bring items forward for consideration.
		Motion Carried
4023-19	the pr	d by Trustee Peck – that the Board review ogress of the priorities and suggestions of bard Self-Evaluation report twice yearly.
		Motion Carried
Superintendent Evaluation Report	Super	intendent Evaluation Report
4024-19	approduced approduced developed deve	d by Trustee Wigton – that the Board we the Superintendent evaluation report as oped during the evaluation workshop of 13 th , 2019 as an accurate accounting of the intendent's performance for the period 15 th , 2016 to June 13 th , 2019 and further that pard authorize the Chair to sign the report as Board's behalf.
		Motion Carried





Locally Developed Courses

Locally Developed Courses

4025-19

Moved by Trustee Portsmouth – that the Board approve to reauthorize the use of the following Locally Developed Course acquired from Grande Yellowhead Public School Division No. 77 from September 1st, 2019 – August 31st, 2020: Foundations in Industry Workplace Safety 35 (5 credits). Resources used to teach the course are listed in the Learning Resources of the Course Details, and

acquired from Calgary School District No. 19 from September 1st, 2019 – August 31st, 2021:
Academic Achievement through English Language Development 12 (3 credits). Academic Achievement through English Language Development 15 (3 credits) and Academic Achievement through English Language Development 25 (3 credits) and Academic Achievement through English Language Development 35 (3 credits). Resources used to teach the course are listed in the Learning Resources of the Course Details.

Motion Carried

Preliminary Budget 2019 – 2020

Preliminary Budget 2019 - 2020

4026-19

Moved by Trustee Hagman – that the Board approve the Budget Report ending August 31st, 2020, as presented.

Motion Carried





Energy Retrofit Project

Energy Retrofit Project

4027-19

Moved by Trustee Hagman – that the Board approves the use of Division reserves to the amount of two million seven hundred thousand dollars to support the Energy Retrofit Project and to establish a repayment plan over 20 years from the Maintenance Department.

Motion Carried

Rescind Motion No. 3691-19

Rescind Motion No. 3961-19

4028-19

Moved by Trustee Portsmouth – that the Board rescind Motion No. 3691-19 that read: "That By-Law 2-19 to borrow the sum or sums not not exceeding at any one time two million seven hundred thousand dollars receive first reading.

Motion Carried

Energy Retrofit By-Law 4-19 Energy Retrofit By-Law 4-19

4029-19

Moved by Trustee Hagman – that this item Energy Retrofit By-Law 4-19 be removed from the agenda.

Motion Carried

Randy Lovich, Director of Maintenance, left the meeting at 6:44 p.m.





Alternate	Seat	Fee
Option		

Alternate Seat Fee Option

4030-19

Moved by Trustee Wigton – that the Board offer an alternate seat fee option for eligible students (students who live 2.4 km or more away from their designated school), where students would be able to use any seat, on any bus, within the student's catchment area, as long as there are seats available and are limited to one alternate seat on one alternate route; and, that ineligible students (students who live 2.4 km or less away from their designated school) would also have the option, but would have to pay an alternate seat fee of \$350.00.

Motion Defeated

4031-19

Moved by Trustee Steinke – that the Board authorize the Policy Committee to look at the Alternate Seat Fee Option this year with a recommendation coming back to the Board.

Motion Carried

Policy

Policy

Policy 7 - "Board

Policy 7 – "Board Operations"

4032-19

Moved by Trustee Maddigan – that the Board affirm Policy 7 – "Board Operations" as amended.

Motion Carried

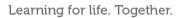
Policy 8 – "Committees of the Board"

Policy 8 - "Committees of the Board"

4033-19

Moved by Trustee Maddigan – that the Board affirm Policy 8 – "Committees of the Board" as amended.

Motion Carried





Policy 11 – "Board Delegation of Authority"	Policy 11 – "Board Delegation of Authority"
4034-19	Moved by Trustee Maddigan – that the Board affirm Policy 11 – "Board Delegation of Authority" as presented.
	Motion Carried
	Board Chair Judy Muir absent from the vote.
Policy 12 – "Role of the Superintendent"	Policy 12 – "Role of the Superintendent"
4035-19	Moved by Trustee Maddigan – that the Board affirm Policy 12 – "Role of the Superintendent" as presented.
	Motion Carried
	Board Chair Judy Muir absent from the vote.
Policy 13 — "Appeals and Hearings Regarding Student Matters"	Policy 13 – "Appeals and Hearings Regarding Student Matters"
4036 – 19	Moved by Trustee Maddigan – that the Board affirm Policy 13 – "Appeals and Hearings Regarding Student Matters" as amended.
	Motion Carried

Board Chair Judy Muir absent from the vote.



Policy 14 – "Hearings on Teacher Transfers"	Policy 14 – "Hearings on Teacher Transfers"
4037-19	Moved by Trustee Maddigan – that the Board affirm Policy 14 – "Hearings on Teacher Transfers" as presented.
	Motion Carried
	Board Chair Judy Muir absent from the vote.
Policy 15 – "School Operational Viability"	Policy 15 – "School Operational Viability"
4038-19	Moved by Trustee Maddigan – that the Board affirm Policy 15 – "School Operational Viability" as presented.
	Motion Carried
Policy 16 – "School	Policy 16 – "School Closure"
Policy 16 – "School 4039 – 19	
-	Policy 16 – "School Closure" Moved by Trustee Maddigan – that the Board
-	Policy 16 – "School Closure" Moved by Trustee Maddigan – that the Board affirm Policy 16 – "School Closure" as presented.
4039 – 19 Policy 17 – "Recruitment and Selection of	Policy 16 – "School Closure" Moved by Trustee Maddigan – that the Board affirm Policy 16 – "School Closure" as presented. Motion Carried Policy 17 – "Recruitment and Selection of

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Policy 18 – "Student Transportation Services" Policy 18 – "Student Transportation Services"

4041-19

Moved by Trustee Maddigan – that the Board affirm Policy 18 – "Student Transportation

Services" as amended.

Motion Carried

Notice of Motion

Notice of Motion

4042-19

Moved by Trustee Hagman – For the Next regularly scheduled Board meeting a Notice of Motion will be issued that regular Board Meetings be scheduled during regular work hours at the Division Office in Whitecourt, pending a Financial Report of costs for day/evening meetings.

Motion Carried

Additional Action Items

Additional Action Items

Fox Creek Field Trip to Iceland

Fox Creek Field Trip to Iceland

4043-19

Moved by Trustee Steinke – that the Board approve in principle the Fox Creek School to participate in the Alberta/Iceland (ALICE) Student Exchange Program to travel to Iceland from October 9th – October 18th, 2019.

Motion Carried

Information/Reports

E. Information/Reports

ASBA/PSBAA

ASBA/PSBAA

ASBA: (Linda Wigton)

No report.





PSBAA: (Anita Portsmouth)

Report provided for information.

Superintendent's Report Superintendent's Report

Report provided for information.

Finance Finance

Report provided for information.

Board Meeting Schedule

Board Meeting Schedule

Changes:

Add August 27th, 2019 as a Board Meeting

date.

4044-19 Moved by Trustee Wigton – that the Board

begin each Board meeting with the Land Acknowledgement, beginning with the

August 27th, 2019 Board Meeting.

Motion Carried

Board Annual Work Plan

Board Annual Work Plan

Changes:

May:

- Add 8th bullet to read: "PSBAA Bylaw Amendments

September:

- Add 6th bullet read: "Approve the Board/Trustee Development Plan"

June:

- Remove 5th bullet.





Motion Review Cycle Motion Review Cycle

Provided for information.

Trustee Reports **Trustee Reports**

No reports

Additional Report Items **Additional Report Items**

Yellowhead Regional Library Report

Yellowhead Regional Library Report

Provided for information.

Moved by Trustee Wigton – that the Board 4045-19

accept Information/Reports E1- E8 as

information.

Motion Carried

Topics for Future

Discussions

F. **Topics for Future Discussions**

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights Н. Meeting Highlights

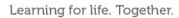
- 1. Presentation: Honouring Spirit: Indigenous Student Award Recipient and Honourable Mention
- 2. Budget 2019-20
- 3. Alternate Seat Fee Option



- 4. Policy Review
- 5. Locally Developed Courses
- 6. Fox Creek Iceland International Exchange

Michelle Brennick, Leslee Jodry, Milly McGregor, Lisa Bakos and Wendy Robertson, left the meeting at 9:36 p.m. due to a conflict of interest.

In-Camera Items	l.	In-Camera Items
4046-19		Moved by Trustee Peck – that the Board go in-camera at 9:36 p.m. and that Kevin Andrea be invited to remain.
		Motion Carried
		Kevin Andrea, School Superintendent, left the meeting at 9:57 p.m.
4047-19		Moved by Trustee Portsmough–that the Board come out of in-camera at 10:16 p.m.
		Motion Carried
4048-19		Moved by Trustee Portsmouth – the Support/ Admin Compensation Committee recommends no change to Courier rates.
		Motion Carried
4049-19		Moved by Trustee Peck – the Support/ Admin Compensation Committee recommends no change to Transportation contracts.
		Motion Carried
		Trustee Portsmouth left the room due to conflict of interest.





4050-19	Moved by Trustee Portsmouth – the Support/ Admin Compensation Committee recommends no change to the Custodial rates.
	Motion Carried
4051-19	Moved by Trustee Peck – the Support/Admin Compensation Committee recommends an adjustment to salary for the out of scope employees within Division office, as presented.
	Motion Defeated
4052-19	Moved by Trustee Peck – that the Support/ Admin Compensation Committee recommends an adjustment to salary for the Superintendent of 2% retroactive pay, increase of 0.5% September 1 st , 2019, and an increase of 0.5% February 1 st , 2020. Motion Defeated
Adjournment	J. Adjournment
4053-19	Moved by Trustee Jeffreys - that the meeting be adjourned at 10:24 p.m.
	Motion Carried
Board Chair	Secretary-Treasurer