

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

January 14, 2020

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The January 14, 2020, meeting was called to order by Chair Wigton at 1:09 p.m.

Chair Linda Wigton, Trustees, Diane Hagman, Jim Hailes, Sherry Jeffreys, Barb Maddigan, Judy Muir, Christine Peck, Anita Portsmouth, Gerry Steinke and Administrators Kevin Andrea, Superintendent, Assistant Superintendent, Michelle Brennick, Deputy Superintendent, Leslee Jodry, Tamara Spong, Secretary Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Jason Yaremchuk, Director of Information Technology and Lisa Bakos, Communications Officer, were present at this time.

Treaty Land Acknowledgement

2. Treaty Land Acknowledgement

Vice Chair Sherry Jeffreys read the Acknowledgement.

Additions/Deletions to the Agenda

3. Additions/Deletions to the Agenda

Addition:

D.5.a) Onoway High School Field Trip

Acceptance of Agenda

4142-20

4. Acceptance of Agenda

Moved by Trustee Maddigan – that the agenda for the January 14th, 2020 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and Delegations

B. Appointments and Delegations

Jason Yaremchuk – Director of Information Technology

NGPS Voluntary Contribution to IT – Dominica Presentation:

The IT for Dominica Foundation is a volunteer organization who, for over seventeen years, has partnered with public entities in Canada and the Commonwealth of Dominica in the interest of providing contemporary education to students and teachers in Dominica. Over this time, IT for Dominica has provided professional development, technology resources, technicians, and professional and technical expertise.

Jason Yaremchuk, the Director of Information Technology from NGPS, along with other IT volunteers, were part of a two week volunteer program to work with the Dominican Ministry of Education to deliver and install learning technologies to 23 schools, within 10 days.

What the volunteers did to help:

- Fundraising initiative started by Rotary Clubs in Lethbridge and Portsmouth
 - + 200 new Ubiquiti Aps and 23 Cloud Key Controllers
 - + 40 new Epson projectors and a few spare bulbs
 - + 25 weather-proof Pelican cases
 - + 80 110/220V power bars
- 1760 Chromebooks, donated from various school divisions across AB
- 80 HP switches, donated by Edmonton Public School Division
- 6,144 Students in Dominica – We provided technology for 2,701 students
- Of the 546 Primary school teachers – 252 now have access to learning technologies in their classroom.

What a great way to help students learn!

Jason Yaremchuk completed his report at 1:55 p.m. and left the meeting.

Minutes of the
December 10th, 2019
Special Board Meeting

4143-20

C. **Minutes of the December 10th, 2019
Special Board Meeting**

Moved by Trustee Portsmouth– that the minutes of the December 10th, 2019 Special Board Meeting be adopted as presented.

Motion Carried

Minutes of the
December 10th, 2019
Regular Board Meeting

C. **Minutes of the December 10th, 2019
Regular Board Meeting**

4144-20

Moved by Trustee Portsmouth– that the minutes of the December 10th, 2019 Regular Board Meeting be adopted as presented.

Motion Carried

Action Items

Governance Budget
Review of
Expenditures

D. Action Items

Governance Budget Review of Expenditures

Moved by Trustee Hagman – that the Board adopt the Governance Budget of \$360,772 for the 2019-20 school year, pending the receipt of information provided.
(Information attached in Budget)

Motion Withdrawn

Hillside Jr/Sr High
International Field Trip

Hillside Jr/Sr High International Field Trip

4145-20

Moved by Trustee Hailes – that the Board approve in principle the Hillside Jr/Sr High International Field trip to the Greece and Aegean Islands, scheduled for March 25th, 2021 to April 5th, 2021.

Motion Carried

IMR Plan Approval

IMR Plan Approval

4146-20

Moved by Trustee Muir – that the Board approve the 2019 – 2020 IMR Plan as presented.

Motion Carried

ATA Committee Membership

4147-20

ATA Committee Membership

Moved by Trustee Jeffreys – that Trustee Linda Wigton will replace Trustee Diane Hagman on the ATA Negotiations Committee for the remainder of 2019 – 2020 term.

Motion Carried

Onoway Jr/Sr School Field Trip **High**

4148-20

Onoway Jr/Sr High School Field Trip

Moved by Trustee Portsmouth – that the Board approve in full the Onoway Jr/Sr High School Field trip to Encounters with Canada, scheduled for February 2nd to February 8th, 2020, in Ottawa.

Motion Carried

Additional Action Items

Additional Action Items

Nil

Information/Reports

E. Information/Reports

ASBA/PSBAA

ASBA/PSBAA

ASBA: (Anita Portsmouth)

No report.

Next meeting is scheduled for January 17th, 2020.

PSBAA: (Judy Muir)

No report.

Next meeting is scheduled for February 6th, 2020.

Trustee Peck will be attending.

Information was sent out on the job posting for PSBAA Executive Director/CEO.

Superintendent's Report

Superintendent's Report

Report provided for information.

Finance

Finance

Reports provided for information:

Division Financial Reports:

Trustees questioned if the Division Financial reports are required monthly or quarterly. It was decided reports would be done monthly.

Trustee Hailes would like to see the Trustee expense claims posted on the Northern Gateway webpage for the public to view.

4149-20

Moved by Trustee Portsmouth – that the Policy Committee review the reporting of the Trustee Expenses.

Motion Carried

Realignment Request

Realignment Request

Provided for information.

Notification must be given to the Minister the April prior to an election year.

**Town of Whitecourt
Council Meeting**

Town of Whitecourt Council Meeting

Meeting to take place at the NGPS Board of Trustees meeting on March 10th, 2020.

Agenda Items:

- Current projects we are working on together.
- Boot Camp funding – do they support this?
- New School site.
- Joint Use Agreement
- Bussing Situation (Infrastructure)
- Lockdowns at schools (changes in the Town's by-laws that affect this)

4150-20

Moved by Trustee Portsmouth – that the Board will provide a meal at the March 10th meeting with the Town of Whitecourt Council.

Motion Carried

**Alberta Rural Education
Symposium**

Alberta Rural Education Symposium

4151-20

Moved by Trustee Portsmouth – that the Board send five trustees to the Alberta Rural Education Symposium in March 2020.

Attending:

Anita Portsmouth
Sherry Jeffreys
Gerry Steinke

Judy Muir
Christine Peck

Motion Carried

Trustee Hailes was absent from the vote.

Proposed Committee Meeting Dates

Proposed Committee Meeting Dates

- February 11th, 2020 – (meetings confirmed)
- Audit Committee – 9:15 – 10:15 a.m.
 - Communications Committee – 9:15 – 10:15 a.m.
 - Policy Committee – 10:30 a.m. – 12:00 noon

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Additional Report Items

Additional Report Items

Nil

4152-20

Moved by Trustee Peck – that the Board accept Information/Reports E1-E11 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. IT Presentation
2. Hillside High Field Trip
3. IMR Approval
4. Onoway High School Field Trip
5. Governance Review

Lisa Bakos, Communications Officer, left the meeting at 3:34 p.m.
Superintendent Kevin Andrea, left the meeting due to a conflict of interest.

Deputy Superintendent Michelle Brennick, Secretary-Treasurer Tamara Spong and Recording Secretary Wendy Robertson were asked to leave the meeting.

In-Camera Items

I. In-Camera Items

4153-20

Moved by Trustee Muir – that the Board move into In-Camera at 3:34 p.m.

Motion Carried

4154-20

Moved by Trustee Muir – that the Board move out of In-Camera at 4:26 p.m.

Motion Carried

4155-20

Moved by Trustee Peck – that the Board accept the Support/Admin Compensation Committee’s recommendation relative to the Superintendent’s contract as presented.

Motion Carried

Adjournment

4156-20

J. Adjournment

Moved by Trustee Hailes- that the meeting
be adjourned at 4:47 p.m.

Motion Carried

Board Chair

Secretary-Treasurer