

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

April 14, 2020

Board Room of the Division Office in Whitecourt, AB by Google Meet

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The April 14th, 2020, meeting was called to order by Chair Wigton at 1:10 p.m.

Chair Linda Wigton, Trustees, Barb Maddigan, Administrators Kevin Andrea, Superintendent, Assistant Superintendent, Leslee Jodry, Tamara Spong, Secretary Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Trustees Diane Hagman, Jim Hailes, Sherry Jeffreys, Judy Muir, Christine Peck and Gerry Steinke participated by Google Meet.

Lisa Bakos, Communications Officer, Randy Lovich, Director of Maintenance, and Rhett Czaban, Director of Transportation, participated by Google Meet.

Trustee Anita Portsmouth was absent from the meeting.

**Treaty Land
Acknowledgement**

2. Treaty Land Acknowledgement

Vice Chair Sherry Jeffreys read the Acknowledgement.

Additions/Deletions
to the Agenda

3. Additions/Deletions to the Agenda

Addition:

- E.10.a) Audit Committee
- E.10.b) Appreciation Evening
- E.10.c) TEBA

Acceptance of Agenda

4. Acceptance of Agenda

4192-20

Moved by Trustee Hagman – that the agenda for the April 14th, 2020 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and
Delegations

B. Appointments and Delegations

Nil

Minutes of the
March 10th, 2020
Finance Meeting

C. Minutes of the March 10th, 2020
Finance Meeting

4193-20

Moved by Trustee Maddigan – that the minutes of the March 10th, 2020 Finance Meeting be adopted as presented.

Motion Carried

**Minutes of the
March 10th, 2020
Regular Board Meeting**

4194-20

**Minutes of the March 10th, 2020
Regular Board Meeting**

Moved by Trustee Jeffreys – that the minutes of the March 10th, 2020 Regular Board Meeting be adopted as presented.

Motion Carried

**Minutes of the
March 19th, 2020
Regular Board Meeting**

4195-20

**Minutes of the March 19th, 2020
Regular Board Meeting**

Moved by Trustee Muir – that the minutes of the March 19th, 2020 Regular Board Meeting be adopted as presented.

Motion Carried

Action Items

D. Action Items

**2021 – 2024
Capital Plan**

2021 – 2024 Capital Plan

4196-20

Moved by Trustee Jeffreys – that the Board accept the 2021 – 2024 Capital Plan as presented.

Motion Carried

**2020 – 2021 Fee
Schedules**

2020 -2021 Fee Schedules

Transportation Fees 2020 – 2021

4197-20

Moved by Trustee Hagman – that the 2020 – 2021 Transportation Fees for Grant Ineligible students be increased to:

- \$336.00 to \$353.00 per student
- \$168.00 to \$177.00 per half day ECS Student and \$353.00 per full day everyday ECS Student
- \$840.00 to \$883.00 Maximum per family (3 or more children)
- \$350.00 to \$368.00 per student supplemental Bus Service Fee
- \$175.00 to \$184.00 ECS half day Alternate Seat Fee
- \$875.00 to \$920.00 Maximum per family Alternate Seat Fee (3 or more children)
- \$5.50 to \$5.80 Replacement Bus Pass

Motion Carried

Rhett Czaban, Director of Transportation, left the meeting at 1:35 p.m.

2020 – 2021 Non-Alberta Students Tuition

Fees

4198-20

Moved by Trustee Muir – that the 2020-2021 tuition fee for Non-Alberta students be increased from:

\$10,000.00 to \$10,500.00 full year
\$5,000.00 to \$5,250.00 half year

Motion Carried

2020 – 2021 Technology Access/Maintenance Fees

4199-20

Moved by Trustee Peck – that the 2020- 2021 Technology Access/Maintenance Fee be increased from:

\$30.00 to \$31.50 per student Grade 1-12
\$15.00 to \$15.75 for half-day ECS student
\$30.00 to \$31.50 per full day every day ECS student

Motion Carried
Randy Lovich, Director of Maintenance, left the meeting at 1:35 p.m.

Additional Action Items

Additional Action Items

Nil

Information/Reports

E. Information/Reports

ASBA/PSBAA

ASBA/PSBAA

ASBA: (Linda Wigton)

- 3% decrease in fees for next year.
- ASBA meetings cancelled include the ASBA SGM in Red Deer and the conference in Banff.
- Review the Video link sent to you on the ASBA Budget.
- We, as in Boards were not given a heads up on how the Government was reducing our Budgets and staff cuts.
- Administration and Board Chair responded to ASBA request for information on division response to GOA announcement in funding due to COVID-19.

PSBAA: (Judy Muir)

- Received a letter announcing that the Public Schools of Saskatchewan will file an application for leave for appeal to the Supreme Court of Canada.

Superintendent's Report

Superintendent's Report

Report provided for information.

Finance

Finance

Reports provided for information:

Division Budget

Division Budget

Reports provided for information.

On March 29, 2020, the Education Minister announced that current funding to school divisions would be reduced to match the needs of an at-home learning environment. The reduction in funding has necessitated the temporary lay-off of NGPS Educational Assistants.

Insurance Update

Insurance Update

- Huge increase from ASBIE. Big increase was due to property damage, i.e., fires, floods.
- We have until June 1st, 2020 to opt back in to ASBIE.
- No estimates until May from any of the companies we have reached out to.
- May not be a reliable number depending who all stays in – this from ASBIE.
- 9 other Boards are looking to develop their own insurance company – ARMIC.
- We have also contacted Foster Park (Edmonton), Western Financial, RMA and Magna Insurance (Calgary).
- One concern going to another insurance company is if they want us to restrict school field trips. This could be a factor to whether we want to join.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Additional Report Items

Additional Report Items

10.a.) Audit Committee:

- Ad went out for Public committee member
- We had one person reply
- The April 3rd meeting did not take place
- Next meeting is scheduled for April 20th, @ 1:00 p.m.

10.b.) Appreciation Evening:

- Committee is still planning as of now
- Not sure what September/October will look like
- Next meeting to be scheduled in May – TBD.

10.c.) TEBA:

- Email sent to Kevin, Linda, Barb and Jim Hailes.
- Survey needs to be done by April 22th
- Do we want a meeting to discuss this survey?
- Put questions in a Google Doc for the survey.
- Michelle Brennick to develop the Google doc and send out.
- Meeting scheduled for April 21st @ 1:00 p.m.
- Send information out prior to the April 21st meeting.

Trustee Reports

Trustee Reports

Barb Maddigan

Town of Whitecourt held a meeting and used an app called "GoToWebinar". The issue they had with this app is they had no way of knowing who was listening to their meeting. They are looking at a different platform for future meetings.

NGPS administration advised that our Tech Department are looking at options to use a different platform for Board/virtual meetings. Do we need to look at our Policy – does it cover these kind of meetings?

Linda Wigton

Had phone conversations with Marten Long (MLA West Yellowhead) and Shane Getson (MLA Lac Ste. Anne-Parkland), regarding a tweet shared by Trustee Judy Muir. This was in regards to PUF EA's being laid off or not. Chair Wigton updated them on the situation.

Also updated the MLAs our response to the cuts by Alberta Education. Filling in information that they did not know.

Who gets the remaining Nutrition Grants funds?

The Nutrition Grant will go to five Food Banks based on per pupil residency. Will be done in two installments.

4200-20

Moved by Trustee Jeffreys – that the Board accept Information/Reports E1-E10 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Capital Planning Accepted
2. Increase of Fees
3. Summary – Digital Learning Environment
4. Budget Update
5. Nutrition Grant/Regional Collaboration

Lisa Bakos, Communications Officer, left the meeting at 3:09 p.m.

In-Camera Items

I. In-Camera Items

4201-20

Moved by Trustee Muir– that the Board move into In-Camera at 3:16 p.m.

Motion Defeated

4202-20

Moved by Trustee Hailes – trustees and staff who want to attend Board meetings in person can choose to.

Motion Carried

4203-20

Moved by Trustee Hailes– that the Board move into In-Camera at 3:30 p.m.

Motion Carried

4204-20

Moved by Trustee Hailes – that the Board
move out of In-Camera at 3:34p.m.

Motion Carried

Adjournment

J. Adjournment

4205-20

Moved by Trustee Jeffreys- that the meeting
be adjourned at 3:35 p.m.

Motion Carried

Board Chair

Secretary-Treasurer