

# Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

January 12, 2021 – 10:00 a.m.

Division Office in Whitecourt, AB via Zoom

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## Opening

### A. Opening

Meeting to be recorded – started at 10:03 a.m.

## Call to Order and Roll Call

### 1. Call to Order and Roll Call

The January 12, 2021 meeting was called to order by Chair Wigton at 10:03 a.m.

Chair Linda Wigton, Trustees, Barb Maddigan, Diane Hagman, Jim Hailes, Sherry Jeffreys, Judy Muir, Christine Peck, Anita Portsmouth, Gerry Steinke Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Leslee Jodry, Assistant Superintendent, Tamara Spong, Secretary Treasurer and Wendy Robertson, Recording Secretary.

Lisa Bakos, Communications Officer, Randy Lovich, Director of Maintenance, Rhett Czaban, Director of Transportation and Sherry Pfannmuller, Principal, Sangudo Community School, were present at this time.

## Treaty Land Acknowledgement

### 2. Treaty Land Acknowledgement

Trustee Barb Maddidan read the Treaty Land Acknowledgement.

Additions/Deletions  
to the Agenda

3. Additions/Deletions to the Agenda

Nil

Acceptance of Agenda

4. Acceptance of Agenda

4364-21

Moved by Trustee Jeffreys– that the agenda for the January 12<sup>th</sup>, 2021 Regular Board Meeting be adopted as presented.

Motion Carried

Minutes of the  
December 15, 2020  
Regular Board Meeting

C. Minutes of the December 15, 2020  
Regular Board Meeting

4365-21

Moved by Trustee Maddigan– that the minutes of the December 15<sup>th</sup>, 2020 Regular Board Meeting be adopted as presented.

Motion Carried

Action Items

D. Action Items

Borrowing By-Law  
No. 1-21

Borrowing By-Law No. 1-21

4366-21

Moved by Trustee Maddigan– that By-Law No. 1-21 to borrow for the sum or sums not exceeding at any one time two million dollars receive first reading by the Board.

Motion Carried

4367-21

Moved by Trustee Muir – that By-Law No. 1-21 to borrow for the sum or sums not exceeding at any one time two million dollars receive second reading by the Board.

Motion Carried

4368-21

Moved by Trustee Jeffreys – that the Board approve to conduct the third reading.

Motion Carried Unanimously

4369-21

Moved by Trustee Peck – that the By-Law No. 1-21 to borrow for the sum or sums not exceeding at any one time two million dollars receive third and final reading by the Board.

Motion Carried

### Locally Developed Courses

### Locally Developed Courses

4370-21

Moved by Trustee Muir – that the Board approved to authorize the use of the following Locally Developed Courses acquired from The Calgary School Division from February 1<sup>st</sup>, 2021 – August 31<sup>st</sup>, 2021 (at no cost to the Division): Film and Media Art 15 (3 Credits), Film and Media Art 15 (5 credits), Film and Media Art 25 (3 credits), Film and Media Art (5 credits), Film and Media Art 35 (3 credits) and Film and Media Art 35 (5 credits). Resources used to teach the course are listed in the Learning Resources of the Course Details.

Motion Carried

### Deferral of Motion No. 4358-29

### Deferral of Motion No. 4358-20

4371-21

Moved by Trustee Hailes – that the Board write a letter to AHS questioning why COVID Notifications/Information is not being shared with school Divisions and cc to the Minister of Education, to be deferred until further notice.

Motion Carried

Discussion arising from  
Financial Meeting of  
January 7<sup>th</sup>, 2021

E. Discussion arising from Financial  
Meeting of January 7<sup>th</sup>, 2021

4372-21

Harry Gray Elementary:

Moved by Trustee Hagman – that the Board  
approves to maintain current operation of the  
Valleyview schools as status quo.

Motion Carried

4373-21

Sangudo Community School:

Moved by Trustee Steinke – that the Sangudo  
Community School remain operational for the  
2021-2022 school year.

Motion Carried

Additional Action Items

Additional Action Items

Nil

Information/Reports

E. Information/Reports

ASBA/PSBAA

ASBA/PSBAA

**ASBA: (Linda Wigton)**

No Report.

Invitation – Coffee Conversation – January 21/21

Invitation to all Zone 2/3 Trustees to join in a  
series of three conversations with trustees and  
our community to highlight the importance  
of locally elected school board trustees in the  
governance of our school division.

RSVP to [asbazine23@outlook.com](mailto:asbazine23@outlook.com) by January 14.

**ASBA Zone 2/3: (Jim Hailes)**

No report.

**PSBAA: (Christine Peck)**

No report.

Special Board meeting to be held on Friday, January 15<sup>th</sup>, 2021. Presentations by David King and David Hancock. Presentations will not be recorded.

**Standing Committee Reports**

**Standing Committee Reports**

Nil

**Superintendent's Report**

**Superintendent's Report**

Report provided for information.

**Finance**

**Finance**

Reports provided for information.

Jennifer Shukalek, Sangudo School Council Chair, Tammy McKeever, Principal, Whitecourt Central School, and Angie Ophus, Central School Council Chair, entered the meeting at 1:00 p.m.

## Appointments and Delegations

## B. Appointments and Delegations

### School Council Reports - via Zoom

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Sangudo Community School:

Sherry Pfannmuller – Principal

Jennifer Shukalek – School Council Chair

School Council Chair:

- New to the School Chair position but not new to the School or the School Council.
- this year has been different but not impossible
- this year led to newer ways of thinking and keeping the fun and familiar within the school
- pursued activities etc. always with the safety protocols in place
- used our Facebook page and newsletters to keep students/parents up to date
- most people have adapted to virtual communication with minimum errors
- parent council has been so positive thru this Covid pandemic

Highlights of the school year:

- Kept with the Breakfast program with pre-packaged items
- Coop till tape Program
- New Presidents Choice Grant - supports Breakfast Programs
- Fundraising with organizations that support local Alberta businesses. More online sales and shipping direct which makes it safer.

- Fundraising dollars are being spent on:
  - support in-house presentations (just did Tornado Safety)
  - Xmas Carol performance by the Citadel that came to us this year.
- Kept going with the normal year activities but within the regulations put forth
- Book Fair was done with an online portion and a shop and look. PASS always provides one gift card per grade for one student to win and purchase a book of their choice.
- Purchased new equipment – this year was snowshoes for all staff and students.
- Purchased secondhand sewing machines for students to learn how to sew, also doing a knitting/Crochet class
- Purchased a modern Vinyl cutting machine
- Purchased musical instruments that students wanted.

Upcoming Projects:

- Virtual Career Day
- Virtual Talent Show
- Sangudo School Coloring Cookbook
- Greenhouse Project

Principal (Sherry Pfannmuller):

- Proud of the School Council members – provide so much support to the school
- Big event coming in March –Weeklong Artist in Residency. (Virtual Platform)
- LLI – about 15 blocks per week (students working with teacher twice per week – we have seen a huge growth)
- Starting January will be doing the second round of Benchmarking Assessment
- We are proud of our Option Programs which include:
  - Foods
  - Multi media arts
  - Outdoor pursuits

- Sewing –offering two rounds as it was so popular. Sewing own masks this year.
- Glee club
- Hockey
- Media
- International Cuisine
- Individual pursuits in Photography

Whitecourt Central School:

Tammy McKeever – Principal

Angie Ophus – School Council Chair

School Council Chair:

- Was elected late November.
- Active member of School council for many years.
- Not many events happening in the school due to COVID.
- Looking at a raffle towards spring, possibly an Easter Fundraiser to go towards upgrading the soccer fields.
- Hot lunches, Soup days, Breakfast in January, Haunted House at Halloween, Holiday gift shop at Christmas, Christmas lunches for school, staff and gifts, Teacher Appreciation Day, Easter Activities, Sports Day, helped out with various fundraising, Trip of the Month and Raffled Purdy's chocolates are some of the previous activities done in the school.
- School Council meeting online once a month with attendance being lower this year.

Principal (Tammy McKeever):

- Great to be back in school
- Virtual platform has been different, learning curve for some parents.
- Trying to support tech where we can for them.
- No transition for Grade 3 students coming into our school due to COVID.



- Students were nervous to come back to school, but after we reviewed all of the safety protocols with them relieved, many issue.
- Teachers put together a slide show of all the safety protocols expected for students.
- Parents have been positive with the re-entry
- We have installed new water stations in the school for students.
- We do reminders to wear masks to students.
- No parents are allowed in the school – focusing on communication with newsletters and Facebook.
- Google Classrooms – parents have positive comments.
- Focused on Awards videos and pictures we can put up on school webpage to keep parents aware of activities going on in the school.
- We did 15 days of Whitecourt Central Christmas.
- We have a Book Fair online and we secured one day to have the shipping deferred for parents. This allows the parents to save money.
- Getting information on School Photos.
- Working on Reading – Deliver to parents books for students to work on literacy.
- Stigmen Brower – Author and dynamic presenter. Does a virtual writing program. Delivered a writing program and teaches a whole writing class. We have contracted this program for 2 years.
- Doing some other STEM projects. Our school council has purchased for us.
- We are doing a “Swim to Survive” program with an online virtual program this year.
- Lots of changes this year, but we will continue to thrive in this environment.

Jennifer Shukalek, Sangudo School Council Chair, Tammy McKeever, Principal, Whitecourt Central School, and Angie Ophus, Central School Council Chair, left the meeting at 1:52 p.m.

**Correspondence**

**Correspondence**

Letters provided for information.

**Board Annual Work Plan**

**Board Annual Work Plan**

Provided for information.

**Motion Review Cycle**

**Motion Review Cycle**

Provided for information.

**Trustee Reports**

**Trustee Reports**

No reports

**Upcoming Events**

**Upcoming Events**

- February 2 & 3 – Board Workshop (Will take place at Division Office unless restrictions are still in place, otherwise will do via Zoom)
- February 9 – Regular Board Meeting
- ~~February 18-19 – School Tours – Cancelled~~
- March 16 – Regular Board Meeting

**Additional Report Items**

**Additional Report Items**

Nil

4374-21

Moved by Trustee Hailes– that the Board of Trustees accept Information/Reports E1- E11 as information.

Motion Carried

Topics for Future  
Discussions

F. Topics for Future Discussions

Nil

Requests for  
Information

G. Requests for Information

1. Assurance/Accountability Model Comparison
2. Transportation Update at next Board Meeting

Meeting Highlights

H. Meeting Highlights

1. Locally Developed Courses
2. Motion on Valleyview Schools
3. Motion on Sangudo Community School
4. School Council Presentations

Electronic recording of meeting discontinued at 2:08 p.m.

In-Camera Items

I. In-Camera Items

4375-21

Moved by Trustee Peck – that the Board move into In-Camera at 2:08 p.m., and Kevin Andrea, Michelle Brennick, and Tamara Spong were invited to stay.

Motion Carried

Michelle Brennick left the meeting at 2:35 p.m.

4376-21

Moved by Trustee Maddigan – that the Board move out of In-Camera at 2:53 p.m.

Motion Carried

4377-21

Moved by Trustee Muir – that upon termination, retirement or in the event of death while employed, Northern Gateway Public Schools will pay out members of the Supplementary Executive Retirement Program (SERP) a benefit of a one-time lump sum payment on a mutually agreed upon date within the six month period immediately following termination, retirement or death.

Motion Carried

**Adjournment**

**J. Adjournment**

4378-21

Moved by Trustee Jeffreys - that the meeting be adjourned at 2:55 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer