

Administrative Procedure 200

ORGANIZATION FOR INSTRUCTION

Background

Inherent within the Alberta Leadership Quality Standard for school leadership, the school Principal shall ensure that a well-organized, efficient and effective system of instruction exists for all students.

Procedures

1. The Principal, in consultation with staff, shall develop a school plan which shall clearly outline the:
 - 1.1 Organization of classes;
 - 1.2 Organization of teacher assignments;
 - 1.3 Course offerings of the school; and
 - 1.4 The co-curricular and extra-curricular activities.
2. The function of assigning students to classes is the responsibility of the Principal, in consultation with all staff members affected at that instructional level. As much as possible, schools are to utilize heterogeneous groupings of students.
3. It is further recognized that flexible groupings to meet the diverse needs of students may be utilized.

Reference: Education Act 196, 197, 222	
	Date Approved: April 1, 2021
	Reviewed or Revised: Executive: April, 2021

References shall be updated as required and do not require additional approval.