

## Administrative Procedure 205 – Form 205-1

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### Northern Gateway Public School Division

#### Notice Form the Alberta Human Rights Act and Administrative Procedure 205 Sensitive/Controversial Issues and Materials

#### (School Letterhead)

Date

Dear Parent/Guardian:

Your child/ward is currently enrolled in a course or program of studies that (check one):

- a) includes subject matter that deals primarily and explicitly with (specify)
- religion       human sexuality       sexual orientation
- b) uses an instructional material or exercise that includes subject matter that deals primarily and explicitly with (specify)
- religion       human sexuality       sexual orientation

The subject matter is contained in the following areas: (identify the theme/outcome of the course or program of studies, the exercise or the instructional material that contains the subject matter)

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The purpose for the inclusion of this subject matter in the course or program of studies is: (identify the learning outcome associated with the identified subject matter)

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Instruction involving the subject matter will be provided on: (specify date and time)

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Pursuant to section 11.1(2) of the Human Rights Act and Northern Gateway Public Schools Administrative Procedure 205 Sensitive/Controversial Issues and Materials (copy attached), you as a parent/guardian may request that your child/ward be excluded from the above identified instruction, without academic penalty, by having your child/ward either:

- a) leave the classroom or place where the instruction is taking place or where the instructional material is being used for the duration of that part of the instruction; or
- b) remain in the classroom or place where the instruction is taking place without taking part in the instruction or use of instructional material.

In order to exercise this option, you must sign and return the attached exemption form to

\_\_\_\_\_ (specify individual) on or

before the date of the instruction indicated above. If this form is not returned before that date, your child/ward will be included in the instruction above.

If you would like additional information about the content of this notification, please

contact \_\_\_\_\_ (specify name of  
teacher or principal).

Sincerely,

(Name of teacher or principal)