

## Administrative Procedure 525

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### PARTNERSHIPS

#### Background

The formation of partnerships with business and industry provides an opportunity for educators to work with the community. Such partnerships offer the possibility of expanding the provisions of relevant, challenging, life-based learning opportunities for students as well as supplying business with an opportunity to share their resources while benefiting from the resources of the educational system. The resultant sharing of attitudes, beliefs and values is beneficial to the system.

#### Procedures

1. A **system-based partnership** with business and industry will be organized and coordinated at the Division level. All responsibilities for such a partnership shall remain at the Division level.
  - 1.1 The Superintendent shall have final responsibility for the organization and coordination of a system-based partnership.
  - 1.2 The Superintendent may delegate the organization and coordination of a system-based partnership to a member of the Division Office staff.
  - 1.3 The determination of the nature and intent of the system-based partnership shall be made between the partner and the Division and shall be incorporated in an operational plan.
  - 1.4 The outcomes of a system-based partnership must enhance the delivery of quality educational experiences for students.
  - 1.5 All safeguards related to the well-being of students shall be identified in the operational plan for the partnership.
  - 1.6 Communications between the partner and the school system shall remain at the system level.
  - 1.7 Division Office personnel shall carry out the implementation of the operational plan for a system-based partnership.

- 1.7.1 All communications and promotion related to the partnership will follow Division communication protocols outlined in **Administrative Procedure 600 Media Protocol and Administrative Procedure 602 Visual Identity Corporate Branding.**
  - 1.8 Evaluation of the system-based partnership shall be carried out by the Division and shall be communicated to the participants.
  - 1.9 The decision to continue or not to continue with a system-based partnership shall be made by the Superintendent and the business or industry partner.
2. A **school-based partnership** with business and industry will be organized and coordinated at the school level. All responsibility for such a partnership shall remain at the school level.
  - 2.1 The Principal shall have final responsibility for the organization and coordination of a school-based partnership.
  - 2.2 The Principal may delegate the organization and coordination of a school-based partnership.
  - 2.3 The determination of the nature and intent of the partnership shall be made between the partner and the school and shall be incorporated in an operational plan.
  - 2.4 Assistance to the school in any aspect of a school-based partnership shall be obtained from the designated member of the Division Office staff.
  - 2.5 The outcomes of a school-based partnership must enhance the delivery of quality educational experiences for students.
  - 2.6 All safeguards related to the well-being of students shall be identified in the operational plan for the partnership.
  - 2.7 Communications between the partner and the school shall remain at the school level.
  - 2.8 School staff shall carry out the implementation of the operational plan for a school-based partnership.
    - 2.8.1 All communications and promotion related to the partnership will follow Division communication protocols outlined in **Administrative Procedure 600 Media Protocol and Administrative Procedure 602 Visual Identity Corporate Branding.**

- 2.9 Evaluation of the school-based partnership shall be carried out by the school and shall be communicated to the participants and the Superintendent.
- 2.10 The decision to continue or not to continue with a school-based partnership shall be made by the Principal and the business or industry partner.

Reference: Education Act 197, 222	
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References shall be updated as required and do not require additional approval.