

**BOARD AGENDA**  
**Regular Board Meeting**  
Division Office, Whitecourt – via Zoom  
May 25, 2021 – 10:00 a.m.

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**A. OPENING**

1. Call to Order and Roll Call
2. Land Acknowledgement Statement – (Barb Maddigan)
3. Additions/deletions to the Agenda
  - a)
  - b)
4. Acceptance of the Agenda

Recommendation: That the agenda for the May 25<sup>th</sup>, 2021 Regular Board meeting be adopted as presented (amended).

**B. APPOINTMENTS AND DELEGATIONS**

10:15 a.m. – Leslee Jodry – Assistant Superintendent

- Division Three Year Education Plan

**C. MINUTES OF THE MAY 4TH, 2021 REGULAR BOARD MEETING – (Linda Wigton) – see Tab 1**

Recommendation: That the draft minutes of the May 4<sup>th</sup>, 2021 Regular Board meeting be adopted.

**MINUTES OF THE MAY 9<sup>TH</sup>, 2021 SPECIAL BOARD MEETING - (Linda Wigton) – see Tab 2**

Recommendation: That the draft minutes of the May 29<sup>th</sup>, 2021 Special Board meeting be adopted.

## D. ACTION ITEMS

1. Locally Developed Courses – (Kevin Andrea)

**Recommendation:** That the Board approve to reauthorize the following courses for one year as per extension from Alberta Education – from September 1<sup>st</sup>, 2021 – August 31<sup>st</sup>, 2022 (at no cost to the Division). Resources used to teach the course are listed in the Learning Resources of the Course Details:

The following Locally Developed Course acquired from The Calgary Roman Catholic Separate School Division: Musical Theatre 15 (3 credits), Musical Theatre 25 (3 credits) and Musical Theatre 35 (3 credits).

2. Budget 2021 – 2022 – (Tamara Spong) – see Tab 3

**Recommendation:** That the Board approve the 2021-2022 Budget as presented.

3. Three Year Education Plan – (Leslee Jodry) – see Tab 4

**Recommendation:** That the Board approve the 2021-2024 Three Year Education Plan as presented.

4. Audit Committee Meeting – (Diane Hagman) – see Tab 5

**Recommendation:** That the Board approves the Audit Committee's recommendation for the new Division Auditors.

5. Policy – (Gerry Steinke) – see Tab 6

Policy 5 – Role of the Board Chair

**Recommendation:** Adopt as amended.

Policy 6 – Role of the Vice-Chair

**Recommendation:** Adopt as amended.

Policy 7 – Board Operations

**Recommendation:** Adopt as amended.

6. Communications Committee – Staff Recognition – (Sherry Jeffreys)

**Recommendation:** That the Board approve the purchase of Appreciation Gifts for NGPS staff.

Additional Action Items:

- a)
- b)

**E. INFORMATION/REPORTS**

1. ASBA - (Linda Wigton)

- Spring General Meeting

ASBA Zone 2/3 – (Jim Hailes)

- ASBA Budget and Bylaws – see Tab 7

2. PSBAA - (Christine Peck) – see Tab 8

- Spring General Assembly Program Highlights
- Doug Griffiths SGA Presentation

3. Standing Committee Reports

- |                                |                                     |
|--------------------------------|-------------------------------------|
| - Policy Committee             | - Support/Admin Compensation        |
| - Communications/Staff Liaison | - Audit Committee                   |
| - Group Benefits Ins. Plan     | - Joint Board Support Staff Liaison |
| - Advocacy Committee           |                                     |

4. Superintendent's Report – (Kevin Andrea) – see Tab 9

5. Financial Reports – (Tamara Spong)

- Division Finance Reports – see Tab 10
- SJFR April 2021 – see Tab 11
- Enrolment Report – April 2021 – see Tab 12

6. Correspondence – (Linda Wigton)
7. Board Annual Work Plan – (Gerry Steinke) – see Tab 13
8. Motion Review Cycle – (Linda Wigton) – see Tab 14
9. Trustee Reports
10. Upcoming Events
  - May 27 – PSBAA – In Pursuit of Excellence in Governance
  - June 3 & 4 – PSBAA Spring General Meeting via Zoom
  - June 7 & 8– ASBA Spring General Meeting via Zoom
  - June 15 – Regular Board Meeting
  - Graduation Dates:
    - June 25: Hilltop High, Mayerthorpe High, Onoway High
    - June 26: Hillside High, Fox Creek
11. Additional Report Items:
  - a)
  - b)

**Recommendation:** that the Board accept Information/Reports E1-E\_\_\_\_\_ as information.

**G. TOPICS FOR FUTURE DISCUSSIONS**

**H. REQUESTS FOR INFORMATION**

**I. MEETING HIGHLIGHTS**

**J. IN-CAMERA ITEMS (Land, Labour, Legal)**

**Note: (Trustees and Senior Administration only)**

1. TEBA – (Barb Maddigan) – see Tab 15
2. Personnel – (Linda Wigton)
3. Additional In-Camera Items:
  - a)
  - b)

**K. ADJOURNMENT**