

BOARD AGENDA

Annual Organizational Meeting

Division Office, Whitecourt
October 26th, 2021 – 10:00 a.m.

1. Call to Order – Kevin Bird, Superintendent
2. Board appointment of Corporate Secretary for the purpose of the Annual Organizational Meeting (motion required)
3. Introductions
 - Round table
4. Official Oath
5.
 - a) Method of Voting – Tab 1
 - b) Destruction of Ballots – Tab 1
6. Call for nominations for Board Chairperson
 - First, second and third call
7. Election of Board Chairperson
8. Call for nominations for Board Vice-Chairperson
 - First, second and third call
9. Election of Board Vice-Chairperson
10. Minutes of September 1st, 2020 Organizational Meeting
 - attached for information – Tab 2
11.
 - (a) Disclosure of Personal Interest Statement – Tab 3
 - (b) Section 85 (1) (a) – Tab 3
12. Process for Board Standing Committees and Board Appointments - Tab 4

Board Standing Committees

13. Policy 8 – Committees of the Board - Tab 5
14. Advocacy (3 trustees/1 alternate)
15. ATA Negotiations Committee (3 trustees)
16. Communications (3 trustees/1 alternate)
17. Finance (all trustees)
18. Grievance (3 trustees to be appointed at a Board Meeting prior to the date of the Grievance Hearing)
19. Group Benefits Insurance Plan (2 trustees)
20. Joint Board/Support Staff Liaison Committee-CUPE (4 trustees)
21. Policy (3 trustees/1 alternate)
22. Student Discipline Review (2 trustees to be determined by Board Chair on a case by case basis)
23. Support/Admin. Compensation (3 trustees/1 alternate)
24. Audit Committee (3 trustees)

Board Representatives to Organizations

25. Policy 9 – Board Reps – Tab 6
26. Alberta School Boards Association (ASBA)–Zone 2/3 (1 trustee or alternate)
27. Public School Boards Association of Alberta (PSBAA) – (1 trustee or alternate)
28. Whitecourt Community Association – (1 trustee/1 alternate)

- 29. Yellowhead Regional Library Board (YRL) – (1 trustee/1 alternate)
- 30. Teacher Employee Bargaining Association (TEBA) – (1 trustee)

Date, Time and Place of Regular Board of Trustees Meetings (Information)

- 31. Date, Time and Place of Regular Board of Trustees Meetings (Motion to Ratify) Division Office commencing at 10:00 a.m. (Approved September 1st, 2020 – Motion No. 4270-20)

Schedule provided for information-Tab 7

2021	
November 23	December 14
2022	
January 11	February 8
March 8	March 22
April 12	May 10
May 24	June 14

Honoraria, Expenses and Benefits

- 32. Policy 7 Appendix: Trustee Claim Rates – Tab 8
- 33. Trustee Honoraria

Information as per Board Motion 3900-18: That the Trustee honoraria rates be set at the following, effective January 1st, 2019

- 1.1.1 - \$65.00 per quarter day; (up to and including two (2) hrs.)
- 1.1.2 - \$120.00 per half day; (up to and including four (4) hrs.)
- 1.1.3 - \$180.00 per three-quarter day; (up to and including six (6) hrs.)
- 1.1.4 - \$235.00 per full day; (up to and including eight (8) hrs.)
- 1.1.5 - \$300.00 per one and one-quarter day; (up to and including ten (10) hrs.)
- 1.1.6 - \$355.00 per one and one-half day; (over ten (10) hrs.)

- 34. Board Chairperson – Annual Honoraria

Information as per Board Motion 3899-18: Board Chair honoraria currently set at \$5,350.00, effective January 1st, 2019.

35. Committee Chairperson – Honoraria per Committee Meeting currently set at the quarter day rate.
36. Reimbursement for accommodation, parking and meals – Trustees and staff.
 - Accommodation currently set at: In Lieu of an accommodation receipt, a private accommodation allowance of \$50.00 a day may be claimed without receipt.
 - Meals currently set at: By receipt; or Breakfast up to \$20.00, Lunch up to \$25.00 and Supper up to \$35.00 for a Total of \$80.00.
37. Payment for kilometers traveled – Trustees and staff
 - Currently set at: The kilometer rate for trustees and staff is set at \$0.525 per kilometer with an additional \$0.05/km for carpooling.
38. Benefit Plans for Trustees

Information as per Board Motion 2397-12: That the Board’s contribution to Sun Life’s, ASEBP and ATRF benefit premiums for Trustees be the same as what the ATA agreement reflects, effective the month following ratification.

 - Currently set at: 100%
39. Health Spending Account – Trustees

Information as per Board Motion 31-95: That the Health Spending Account for trustees, is currently set at \$400; effective September 1st, 2015.
40. Voluntary Accidental Death & Dismemberment – Tab 9

Information as per Board Motion 2722-13: That the Voluntary Accidental Death & Dismemberment Policy Plan remain the same up to \$500,000.00 for a Family Plan at the Board’s expense.
41. Communication Allowance for Northern Gateway Regional Division No. 10 business.

Information as per Board Motion 2946-14: Communication Allowance for Northern Gateway Regional Division No. 10 business is currently set at \$75.00/month; effective November 1st, 2014.
42. Adjournment