

Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

October 5th, 2021 – 10:00 a.m.

Division Office Board Room in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The October 5th, 2021 meeting was called to order by Chair Wigton at 10:09 a.m.

Chair Linda Wigton, Vice Chair Barb Maddigan, Trustees Diane Hagman, Jim Hailes, Judy Muir, Christine Peck, Anita Portsmouth, Gerry Steinke, Sherry Jeffreys and Administrators: Kevin Bird, Superintendent; Leslee Jodry, Assistant Superintendent; Tamara Spong, Secretary-Treasurer; and Nicole Draves, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer, and Malcolm Heaven, Network Administrator, were present at this time.

Board Chair acknowledged this is the last meeting for this Board term and thanked everyone for their service.

Oh Canada

2. Singing of Oh Canada

Treaty Land Acknowledgement

3. Treaty Land Acknowledgement

Trustee Barb Maddigan read the Treaty Land Acknowledgement

**Additions/Deletions
to the Agenda**

4. Additions/Deletions to the Agenda

NA

Acceptance of Agenda

5. Acceptance of Agenda

4492-21

Moved by Trustee Hagman– that the agenda for the October 5th, 2021 Regular Public Board Meeting be adopted.

Motion Carried

**Appointments and
Delegations**

B. Appointments and Delegations

NA

**Draft Minutes of the
September 14th, 2021
Regular Public Board
Meeting**

**C. Draft Minutes of the September 14th, 2021
Regular Public Board Meeting**

4493-21

Moved by Trustee Hagman–that the draft minutes of the August 24th, 2021 Regular Public Board Meeting be adopted as amended.

Motion Carried

Action Items

D. Action Items

**Policy 15-School
Operational Viability**

1. Policy 15-School Operational Viability

4494-21

Moved by Trustee Steinke – That the Board adopt Policy 15-School Operational Viability as amended.

Motion Carried

Policy 16-School Closure and Transfer of Students

4495-21

Audit Terms of Reference

4496-21

Information/Reports

ASBA

ASBA Zone 2/3

4497-21

3. Policy 16-School Closure and Transfer of Students

Moved by Trustee Steinke–That the Board adopt Policy 16-School Closure and Transfer of Students as amended.

Motion Carried

4. Audit Terms of Reference

Moved by Trustee Steinke–That the Board accept the Audit Terms of Reference as presented.

Motion Carried

E. Information/Reports

1. ASBA

Chair Linda Wigton has shared letters from ASBA with the Board prior to today’s Board meeting.

October 12 Chair Wigton will be attending the draft curriculum meeting. If you would like something brought forward, please let her know.

ASBA Zone 2/3

Trustee Hailes has shared the reports & minutes with the Board prior to today’s Board meeting.

Of note, Arlene Hrynyk will be stepping away from Trusteeship and running for Mayor. Also, Lorrie Jess’ term as President is up and she will not be running again.

That the Board send an appreciation letter to Arlene Hrynyk and Lorrie Jess thanking them for their years of service.

Motion Carried

PSBAA

2. **PSBAA**

On October 1, Trustee Peck attended an online presentation study on Homeschooling in Alberta by Dr. Curtis Riep, PhD.

No other meetings were attended

Standing Committee Reports

3. **Standing Committee Reports**

Superintendent's Report

4. **Superintendent's Report**

The Superintendent's report was presented to the Trustees for information.

Round table discussion: Admin meeting, Human Resources Training, updated AHS Health Checklist, staffing levels and fatigue, budget due to COVID, wellness survey.

Financial Reports

5. **Financial Reports**

SJFR & Division Finance Reports for August were presented to the Trustees for information.

Trustee Financial summary will be posted on the website once the page is set up.

Correspondence

6. **Correspondence**

NA

Board Annual Work Plan

7. **Board Annual Work Plan**

Work plan was reviewed.

ASBA & PSBA hotel arrangements discussed.

Due to COVID the Board will not be hosting the Annual Employee Appreciation evening. Awards/gifts will be packaged and sent out in the mail.

Motion Review Cycle

8. Motion Review Cycle

The motion review cycle is up to date.

Trustee Reports

9. Trustee Reports

Trustee Peck attended school tours, nice to see the kids back in class. Everyone is happy that sports are back in session.

Trustee Muir reported that she attended school tours and school council meetings. School councils are having a hard time getting parents to sit on the board.

Trustee Hagman reported that Elmer Elson and Mayerthorp school enrollment is up.

Trustee Jeffreys reported that Sangudo schools enrolment was up. She also inquired about the grant from the government for school councils.

Upcoming Events

10. Upcoming Events

The next regular Board meetings were reviewed

School Awards dates were reviewed.

Additional Report Items

11. Additional Report Items

Nil

4498-21

Moved by Peck– that the Board accept Information/Reports E1-E11 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Policy of posting of Trustee expenses.

Requests for Information

G. Requests for Information

Inquiry for all departments to give a report to the Board as they have done in the past.

Meeting Highlights

H. Meeting Highlights

1. Final Board meeting for this Board
2. First National Day for Truth and Reconciliation
3. Organizational Meeting of the Board- October 26, 2021
4. Board Policy Review
5. Employee Recognition

In-Closed Session

I. In-Closed Session

4499-21

Moved by Trustee Steinke – that the Board move into Closed Session at 1:47 p.m. and Kevin Bird, Superintendent; Leslee Jodry, Assistant Superintendent and Tamara Spong, Secretary-Treasurer were invited to stay.

Motion Carried

Electronic recording of meeting discontinued at 1:47 p.m.

4500-21

Moved by Trustee Peck – that the Board move out of Closed Session at 2:27 p.m.

Motion Carried

Adjournment

J. Adjournment

44501-21

Moved by Trustee Jeffreys– that the meeting be adjourned at 2:28 p.m.

Motion Carried

Board Chair

Secretary-Treasurer