

## Administrative Procedure 725

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### COVID-19 Testing

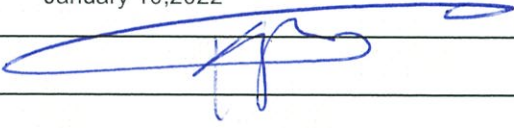
#### Background

The transmission of COVID-19 continues to represent a concern for schools and the community. The Alberta Government identifies COVID-19 as a workplace hazard and the Division is required to minimize workplace hazards through engineering controls, administrative controls and protective equipment. Policies on testing and, by extension, vaccinations are considered engineering controls to reduce risk. The Division also has a responsibility to maintain privacy and to apply testing in as minimally intrusive fashion as possible.

#### Procedures

1. An employee entering a Northern Gateway building during regular work or school hours will be tested every 72 hours (twice a week) for COVID-19 in accordance with Northern Gateway Public Schools' "In-House Rapid Testing Program", unless the individual:
  - a. Provides proof of being vaccinated against COVID-19.
  - b. Has received a positive COVID-19 test in the past 6 weeks.
  - c. Is exempted by the Superintendent for a compelling and serious reason.
2. If an employee chooses not to be tested under the "In-House Rapid Testing Program" they may, at their own expense, use a third party testing service provider and provide the required documentation to their supervisor.
3. An employee of a contractor entering a Northern Gateway building during regular work or school hours will provide evidence of a negative COVID-19 test unless the individual:
  - a. Provides proof to their employer of being vaccinated against COVID-19.
  - b. Has received a positive COVID-19 test in the past 6 weeks.
4. Adults who are not contractors or employees such as parents and volunteers, who wish to enter a Northern Gateway School during school hours, will follow the protocols set out in Northern Gateway's 2021-2022 Back to School Plan and will be required to provide a negative COVID-19 test unless they choose to provide proof of vaccination.
5. COVID-19 rapid tests kits sourced from the Alberta government for employment purposes will be used for employee testing only.

- a. COVID-19 rapid tests sourced by the Division can be used for employee testing when no government provided tests are available and will be made available in limited quantities to assist schools in gradually reopening to parents and volunteers as set out in the “NGPS 2021-22 Back To School Plan”.
6. All employees involved in testing will take the training provided by the Division.
7. The necessity for continued testing at each workplace will be evaluated each week by the Superintendent (or designate) based on Provincial Government recommendations and the prevalence of COVID-19 in each community.

<p>Reference:</p> <p>Northern Gateway Public Schools In-House Rapid Testing Program</p> <p>Northern Gateway Public Schools 2021-22 Back to School Plan</p>	<p>January 10, 2022</p> 
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