

Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

May 10, 2022 – 10:00 a.m.

Division Office Board Room in Whitecourt, Alberta

Opening

Call to Order and Roll Call

O Canada

Treaty Land Acknowledgement

Additions/Deletions to the Agenda

Acceptance of the Agenda

4623-22

A. Opening

1. Call to Order and Roll Call

The May 10, 2022, meeting was called to order by Board Chair Barb Maddigan at 10:05 a.m.

Present at this time: Board Chair Barb Maddigan, Board Vice Chair Christine Peck, Trustees Jim Hailes, Judy Muir, Gerry Steinke, Deb Koloski, Diane Hagman, Sally Petryshen; and Administrators Kevin Bird, Superintendent; Leslee Jodry, Deputy Superintendent; Nancy Whittaker, Recording Secretary. Tamara Spong, Secretary-Treasurer and Trustee Linda Wigton were absent.

Lisa Bakos, Communications Officer, was present at this time.

2. Singing of O Canada

3. Treaty Land Acknowledgement

Vice Chair Christine Peck read the Treaty Land Acknowledgement.

4. Additions/Deletions to the Agenda

5. Acceptance of the Agenda

Moved by Trustee Diane Hagman: That the Agenda for the May 10, 2022, Regular Public Board Meeting be adopted as presented.

Motion Carried

Appointments and Delegations

Draft Minutes of the March 22, 2022 Regular Board Meeting

4624-22

Action Items

Board Policy 10

4625-22

Administrative Procedure Policy

4626-22

2022 ASBA Zone 2/3 (Edwin Parr)

B. Appointments and Delegations

C. Draft Minutes of the April 12, 2022 Regular Board Meeting

Moved by Trustee Deb Koloski: That the draft Minutes of the April 12, 2022, Regular Board Meeting be approved as presented.

Motion Carried

D. Action Items

1. Board Policy 10 Policy Review and Development

Trustee Steinke presented Policy 10 to the Trustees, which has been rewritten. Key features include the removal of unnecessary or repetitive concepts and includes a level of community engagement. Round table discussion.

Moved by Trustee Gerry Steinke: That the Board affirm Policy 10 as presented.

Motion Carried

2. Administrative Procedure Policy

Trustee Gerry Steinke requested Board approval for the Policy Committee to create a new Administrative Procedures Policy, with points taken from Policy 10 reviewed March 13, 2018. Round table discussion.

Moved by Trustee Gerry Steinke: That the Board direct the Policy Committee to draft an Administrative Procedure Policy using the detail from the existing Policy 10.

Motion Carried

3. 2022 ASBA Zone 2/3 Awards Banquet

Six people from the Division will be attending the banquet: Nominee Paul Marinus and his wife Tanja,



Board Chair Barb Maddigan, Trustee Jim Hailes, Superintendent Kevin Bird, and Principal Brent Northcott – at a cost of \$420.00. ASBA will be covering the cost of Trustee Wigton’s ticket. Superintendent Bird confirmed that the nominee’s expenses will also be covered.

4627-22

Moved by Vice-Chair Christine Peck: That the Board approve the purchase of six (6) banquet tickets for everyone from the Division attending the 2022 ASBA Zone 2/3 Awards Banquet.

Motion Carried

Information/Reports

ASBA

ASBA Zone 2/3

E. Information/Reports

1. ASBA (Board Chair Barb Maddigan)

ASBA Zone 2/3 (Trustee Jim Hailes)

Trustee Hailes presented his report and ASBA Zone 2/3 proposed position statements, to the Trustees for information. The Trustees are in support of the position statements. Trustee Judy Muir gave a summary of the breakout sessions from the meeting.

PSBAA

2. PSBAA (Board Vice-Chair Christine Peck)

The professional learning committee met twice and decided to put micro credentials on the back burner until additional feedback is received.

The PSBA website has excellent papers and presentations on private school funding, and everyone is encouraged to view them.

Reminder to register for the PSBA Spring General Meeting – in person meeting as virtual sessions are too costly.

Standing Committee Reports

3. Standing Committee Reports

Vice-Chair Christine Peck gave a report on the May 3, 2022, meeting of the Community Engagement

Committee. Costs for food trucks came in higher than anticipated for the staff celebration. The Committee has decided to meet again to discuss and get costs for a catered event in the Fall, tentatively scheduled for October 14th, with an alternate date of September 23.

Other topics included the Sangudo School meeting and attendance by the local Trustee, ngpsTALK issues with emails and the Valleyview School tours. Vice-Chair Peck asked that Trustee Petryshen take pictures for social media.

Superintendent's Report

4. Superintendent's Report (Superintendent Kevin Bird)

Superintendent Kevin Bird presented his report to the Trustees for information.

Budget visits to the Homeland and Twilight Colonies were excellent and it was clear that our staff is appreciated.

Administration is exploring the benefits of forming childcare societies to access grants for junior kindergarten programs.

Administrator's Meeting on April 27 – discussed wellness survey and a reminder to be conscience of other people's mental health struggles. Other topics included COVID, budget, curriculum planning dates and assurance activities.

Proposed changes to AP 354 Access to Students – Child Services were presented, and the Trustees had a round table discussion.

Trustee Muir asked the Superintendent about timelines for ordering curriculum resources. Deputy Superintendent Leslee Jodry informed the Board that based on recommendations by Alberta Education, resources have been ordered and will be available by the end of this school year. The new 'Learn Alberta' site also contains curriculum and resources.



Secretary-Treasurer Tamara Spong joined the meeting at 11:15 a.m.

Correspondence

5. Correspondence

Board Annual Work Plan

**6. Board Annual Work Plan
(Trustee Gerry Steinke)**

The Board Annual Work Plan is up to date with outstanding items to be added to the May 24th Agenda.

Motion Review Cycle

7. Motion Review Cycle

The Motion Review Cycle is up to date.

Trustee Reports

8. Trustee Reports

Trustee Sally Petryshen attended the ASCA virtual conference April 22, 2022 and presented a report to the Trustees.

Vice-Chair Christine Peck attended her first Celebrate Kids Committee Meeting in Onoway. The event has been scheduled for March 10, 2023. The next meeting will be in September (virtual).

Board Chair Maddigan attended the Teacher induction on May 5, 2022 (virtual) and was impressed by the presentations.

Trustee Diane Hagman and Trustee Deb Koloski attended the Elmer Elson School Council meeting. The principal reported face-to-face registration for kindergarten was well received. Disappointed to hear that most schools may have missed out on the \$500 grant. Round table discussion followed.

Upcoming Events

9. Upcoming Events

- Regular Board Meeting May 24
- 2022 ASBA Zone 2/3 Awards Banquet May 27
- PSBAA Spring General Assembly June 2 - 4
- ASBA Spring General Meeting June 6 & 7



- Division High School 2022 Graduation Dates:
 - Hillside June 25
 - Fox Creek June 25
 - Mayerthorpe June 29
 - Onoway June 30
 - Hilltop June 30

Additional Report Items

4628-22

10. Additional Report Items

Trustee Sally Petryshen presented her report on the virtual ASCA conference, and the concerns raised by parents regarding personal emails and information.

Moved by Trustee Diane Hagman: That the Board accept Information/Reports E1 – E10 as information.

Motion Carried

Topics for Future Discussions

Requests for Information

Meeting Highlights

In-Closed Session

4629-22

F. Topics for Future Discussions

G. Requests for Information

Trustee Judy Muir requested information about staff opportunities to work from home. Superintendent Bird will have information for the next meeting.

H. Meeting Highlights

- Board policy review
- Trip to colony schools
- Budgets
- Curriculum
- ASCA virtual meeting
- Teacher induction

I. In-Closed Session

Moved by Trustee Sally Petryshen: That the Board move to in-closed session at 11:55 a.m.

Motion Carried

Electronic Recording stopped at 11:55 a.m.

Superintendent Kevin Bird, Deputy Superintendent Leslee Jodry, and Secretary-Treasurer Tamara Spong, were invited to stay.

4630-22

Moved by Trustee Sally Petryshen: That the Board move out of in-closed session at 2:20 p.m.

Motion Carried

4631-22

Moved by Trustee Judy Muir: That the Board approve expenses and remuneration for Trustee Sally Petryshen and Trustee Gerry Steinke related to the promotion and design of the replacement school in Valleyview.

Motion Carried

4632-22

Moved by Trustee Gerry Steinke: That the Board create a three-person ad hoc committee (Trustees Diane Hagman, Jim Hailes and Gerry Steinke) to review past, current, and future Board governance budgets.

Motion Carried

Adjournment

J. Adjournment

4633-22

Moved by Trustee Sally Petryshen: That the meeting be adjourned at 2:21 p.m.

Motion Carried



Board Chair



Secretary-Treasurer

