

Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

June 14, 2022 – 10:00 a.m.

Division Office Board Room in Whitecourt, Alberta

OPENING

Call to Order and Roll Call

O Canada

Treaty Land Acknowledgement

Additions/Deletions to the Agenda

A. OPENING

1. Call to Order and Roll Call

The June 14, 2022, meeting was called to order by Board Chair Barb Maddigan at 10:02 a.m.

Present at this time: Board Chair Barb Maddigan, Board Vice-Chair Christine Peck, Trustees Jim Hailes, Judy Muir, Gerry Steinke, Deb Koloski, Linda Wigton and Sally Petryshen; and Administrators Kevin Bird, Superintendent; Leslee Jodry, Deputy Superintendent; and Nancy Whittaker, Recording Secretary. Trustee Diane Hagman attended the meeting via Zoom. Tamara Spong, Secretary-Treasurer, was absent from the meeting.

Lisa Bakos, Communications Officer, was present at this time.

2. Singing of O Canada

3. Treaty Land Acknowledgement

Vice Chair Christine Peck read the Treaty Land Acknowledgement.

4. Additions/Deletions to the Agenda

a) Appointment of Leslee Jodry, Deputy Superintendent, as Secretary-Treasurer for this meeting.

b) Appointments and Delegations: Onoway High School Teacher Steffen Missfeldt - 2023 Field Trip to Costa Rica.

Acceptance of the Agenda

4646-22

5. Acceptance of the Agenda

Moved by Trustee Sally Petryshen: That the Agenda for the June 14, 2022, Regular Public Board Meeting be adopted as amended.

Motion Carried

DRAFT MINUTES OF THE MAY 24, 2022, REGULAR BOARD MEETING

4647-22

B. DRAFT MINUTES OF THE MAY 24, 2022, REGULAR BOARD MEETING

Moved by Trustee Linda Wigton: That the draft Minutes of the May 24, 2022, Regular Board Meeting be approved as presented.

Motion Carried

ACTION ITEMS

Locally Developed Courses

4648-22

C. ACTION ITEMS

1. Locally Developed Courses

Superintendent Kevin Bird read the recommendation to the Board. Round table discussion.

Moved by Trustee Judy Muir: That the Board approve to reauthorize the following courses for one year as per extension from Alberta Education, from September 1st, 2022 – August 31st, 2023 (at no cost to the Division). Resources used to teach the courses are listed in the Learning Resources of the Course Details. The Locally Developed Courses acquired from The Calgary Roman Catholic Separate School Division: **Musical Theatre 15** (3 credits), **Musical Theatre 25** (3 credits) and **Musical Theatre 35** (3 credits).

Motion Carried

APPOINTMENTS AND DELEGATIONS

2023 – 2024 High School 2022 - 2025

D. APPOINTMENTS AND DELEGATIONS

1. 2023 and 2024 High School Field Trips

High School Teacher Steffen Missfeldt joined the meeting via Zoom at 10:20 a.m.

Superintendent Bird presented information for the high school field trips. Steffen confirmed that the Onoway trip aligns with curriculum, gave examples, and reiterated the importance and benefits of student travel. The Trustees thanked Steffen, teachers and staff for their time, work, and sacrifice for these trips. Round table discussion: The refund/recovery policy is improved, and the process is clearer. Students who want to go but cannot afford to are given several opportunities to fundraise, and students can see Steffen privately if they have questions. There were concerns about graduated students who go on the summer field trips and act inappropriately, and the possible effect on insurance.

The Division's insurance company has information on the trips and details of the policy are available for Trustees.

Steffen Missfeldt thanked the Trustees for their support and left the meeting at 10:38 a.m.

4649-22

Moved by Trustee Judy Muir: That the Board approve, in principle, the Onoway High School 2023 international field trip to Costa Rica; the Hillside High School 2023 out-of-province field trip to Quebec and Ontario; and the Mayerthorpe High School 2024 international field trip to Ireland, Scotland, England and France.

Motion Carried

ACTION ITEMS

Policy 11 Board Delegation of Authority

4650-22

E. ACTION ITEMS (continued)

1. Policy 11 Board Delegation of Authority

Policy 20 aligns with Policy 11. The Education Act determines the level of authority to the Superintendent and the revisions include the requirements.

Moved by Trustee Gerry Steinke: That the Board affirm Policy 11 Board Delegation of Authority as amended.

Motion Carried

Policy 20 Administrative Procedures

4651-22

2. Policy 20 Administrative Procedures

Moved by Trustee Gerry Steinke: That the Board affirm Policy 20 Administrative Procedures as presented.

Motion Carried

Policy 14 Hearings on Teacher Transfers

4652-22

3. Policy 14 Hearings on Teacher Transfers

ASBA provided more detail on Board responsibilities. The process of adjournment has been clarified.

Moved by Trustee Gerry Steinke: That the Board affirm Policy 14 Hearings on Teacher Transfers as amended.

Motion Carried

Draft 2022 – 2023 Board Meeting Dates

4653-22

4. Draft 2022 – 2023 Board Meeting Dates

The Board meeting dates were reviewed with next year's Board governance budget in mind, as requested by the Finance Ad Hoc Committee.

Round table discussion: concerns with spacing of meetings; the addition of a third results review; adding a meeting on February 7, 2023; school tours; and having department administration attend more meetings. Policy requires a Board workshop. Trustee Wigton informed the Trustees that the ASBA Fall General Meeting is on November 20 – 22, 2022, and the CSBA meeting next year is in Banff, Alberta.

Moved by Trustee Judy Muir: That the Board approve the draft 2022 – 2023 Board Meeting dates as presented, with the addition of a results review day on November 30, 2022, and a regular Board meeting on February 7, 2023.

Motion Carried

INFORMATION AND REPORTS

ASBA

PSBAA

Standing Committee Reports

F. INFORMATION AND REPORTS

1. ASBA (Board Chair Barb Maddigan) ASBA Zone 2/3 (Trustee Jim Hailes)

All Trustees attended the ASBA Spring General Meeting. Round table discussion regarding the implications of micro-credentialing, whether it is for profit as opposed to a service to Trustees, and if it could be problematic. Trustee Hailes will bring concerns forward at the next Zone meeting.

Trustee Hailes provided the ASBA Zone 2/3 reports to Trustees prior to the Board meeting.

2. PSBAA (Board Vice-Chair Christine Peck)

All Trustees attended the spring assembly – there was no business meeting, but all of the sessions were well-received. Awards were presented to Trustee Hailes for his 8 years of service as a Trustee, to Trustee Muir for her 32 years of service as a Trustee, and the PSBAA's Special Contribution to Education Award was given to Trustee Steinke for his years served and contribution to public education, including having served as the Vice-President of the PSBAA.

3. Standing Committee Reports

Audit Committee

Trustee Hagman reported that the Committee met on June 9th to review trustee expenses for September 2021 to April 2022, with reference to Board Policies 2 and 7. There were several questions from the members-at-large, particularly regarding expenses for ASBA, PSBAA and other committees, and making sure policy is followed.

The Audit Committee prepared recommendations which will be brought to the Finance Ad Hoc Committee before being presented to the Board.

The terms of the members-at-large are expiring this year and positions will be advertised in the fall.

The Committee will meet again after the audit process.

Group Benefits Insurance Plan Administrative Committee

Committee Chair Deb Koloski presented her report for the meeting held on May 26th. The main concern was delisting of providers. Round table discussion.

APPOINTMENTS AND DELEGATIONS

G. APPOINTMENTS AND DELEGATIONS (continued)

Renee Gray, her mom Penny White, and Brad Quarin, reporter with the Whitecourt Star, joined the meeting at 11:58 a.m.

The Board introduced themselves and Superintendent Kevin Bird presented Renee with a certificate as the Division's nominee for the Honouring Spirit Indigenous Award. Congratulations to Renee!

Brad Quarin left the meeting at 12:08 p.m. and Renee and Penny joined the Trustees for lunch, then left the meeting at 12:40 p.m.

The Regular Board Meeting resumed at 12:45 p.m.

Standing Committee Reports

3. Standing Committee Reports (continued)

Rural Caucus Report

Trustee Diane Hagman, Superintendent Kevin Bird and Board Chair Barb Maddigan attended the Caucus meeting in Red Deer. Initiative was presented to members - internship program where students would gather stories and share between divisions through social media to heighten awareness of rural schools. Program

estimate is \$15,000, approximately \$400 for each Board involved, and would be well worth the investment. Caucus members approved the initiative and will move forward in developing the program.

2022 – 2023 Budget was presented and approved.

Discussions regarding mental health initiatives, curriculum and PUF – information will be taken to the Minister on June 27th.

Superintendent's Report

4. Superintendent's Report

Superintendent Kevin Bird presented his report to the Trustees for information.

The Community Lunch Box in Whitecourt approached the Division for a letter of support to increase services to students and offer different volunteer opportunities.

The County of Lac Ste. Anne will be hosting the Pope in July – pastoral visit to offer apology regarding residential schools. The County has requests from the Division and a plan will be put in place.

Round table discussion regarding the Sangudo school structural problems. Work has commenced on replacing the flooring and some of the other issues, mostly cosmetic, will be dealt with before school starts in the fall.

5. Financial Reports

The Trustee governance report was provided to Trustees prior to the Board meeting and the SJFR and other financials will be provided to Trustees by June 17th.

4654-22

Moved by Trustee Deb Koloski: That the Board accept Information and Reports E1 – E5 as information.

Motion Carried

CLOSED SESSION

4655-22

H. CLOSED SESSION

Moved by Trustee Sally Petryshen: That the Board move to Closed Session at 1:09 p.m.

Motion Carried

Superintendent Kevin Bird and Deputy Superintendent Leslee Jodry, were invited to stay.

Electronic Recording stopped at 1:09 p.m.

Michael A. Hauptman with M² Educational Consulting, joined the meeting at 1:10 p.m.

4656-22

Moved by Trustee Sally Petryshen: That the Board move out of Closed Session at 4:41 p.m.

Motion Carried

ACTION ITEMS

Superintendent Evaluation

4657-22

I. ACTION ITEMS (continued)

1. Superintendent Evaluation

Moved by Vice Chair Christine Peck: That the Board accept the Superintendent Evaluation Report as presented, and that a letter be written by the Board Chair to be included in the Superintendent's human resources file as a permanent record.

Motion Carried

Board of Trustees Evaluation

4658-22

2. Board of Trustees Evaluation

Moved by Trustee Judy Muir: That the Board accept the Board of Trustees self-evaluation, as amended.

Motion Carried

Michael A. Hauptman left the meeting at 4:41 p.m.

INFORMATION AND REPORTS

Board Annual Work Plan

Motion Review Cycle

Trustee Reports

4659-22

Topics for Future Discussions

4660-22

J. INFORMATION AND REPORTS (continued)

1. Board Annual Work Plan

The Board Annual Work Plan for June is complete.

2. Motion Review Cycle

Motion 4540-21 is pending, not complete.

3. Trustee Reports

Trustee Muir reported that the east end municipalities meeting was excellent. Attended by many and it was a great place to deliver our message. Echoed by Vice Chair Peck and also noted that the MLA listened to concerns.

Trustees Petryshen and Steinke reported that they have been involved in ongoing work to promote the concept of enhancing the new school design.

Moved by Trustee Gerry Steinke: That the Division enter into discussions with the MD of Greenview regarding a physical connection of the new Valleyview School to the Greenview Multiplex.

Motion Carried

4. Topics for Future Discussions

- Motion review format – specifically keeping pending items in the new school year report.

Moved by Vice Chair Christine Peck: That the Board accept Information and Reports J1 – J4 as information.

Motion Carried

ADJOURNMENT

4661-22

K. ADJOURNMENT

Moved by Trustee Sally Petryshen: That the meeting be adjourned at 5:03 p.m.

Motion Carried

Board Chair

Secretary-Treasurer