

# Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

October 18, 2022 – 10:00 a.m.

Division Office Board Room in Whitecourt, Alberta

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## OPENING

### Call to Order and Roll Call

## A. OPENING

### 1. Call to Order and Roll Call

The October 18, 2022, meeting was called to order by Board Chair Barb Maddigan at 10:02 a.m.

Present at this time: Board Chair Barb Maddigan, Board Vice-Chair Christine Peck, Trustees Jim Hailes, Judy Muir, Gerry Steinke, Deb Koloski, Diane Hagman, Linda Wigton, and Sally Petryshen (virtual); and Administrators Leslee Jodry, Deputy Superintendent; Tamara Spong, Secretary-Treasurer; Michelle McMichael, Executive Assistant to the Superintendent, and Nancy Whittaker, Recording Secretary (virtual).

Superintendent Kevin Bird was absent from the meeting.

Lisa Bakos, Communications Officer, and Shelly Wiebe, Learning Services Coordinator, were present at this time.

### Treaty Land Acknowledgement

### 2. Treaty Land Acknowledgement

Vice Chair Christine Peck read the Treaty Land Acknowledgement.

### Additions/Deletions to the Agenda

### 3. Additions/Deletions to the Agenda

- a) Report, TEBA Meeting (Closed Session) – Board Chair Barb Maddigan
- b) Advocacy Committee Report – Trustee Linda Wigton
- c) Action Item, School Calendar Publication – Trustee Deb Koloski

**Acceptance of the Agenda**

4706-22

**4. Acceptance of the Agenda**

Moved by Trustee Diane Hagman: That the Agenda for the October 18, 2022, Regular Public Board Meeting be adopted as amended.

Motion Carried

**APPOINTMENTS AND DELEGATIONS**

**B. APPOINTMENTS AND DELEGATIONS**

Shelly Wiebe, Learning Services, gave an overview and slideshow presentation to the Trustees, regarding the work the Division is doing to prepare teachers for the new curriculum.

*Shelly Wiebe left the meeting at 10:32 a.m.*

**DRAFT MINUTES OF THE SEPTEMBER 20, 2022, REGULAR BOARD MEETING**

4707-22

**C. DRAFT MINUTES OF THE SEPTEMBER 20, 2022, REGULAR BOARD MEETING**

Moved by Trustee Deb Koloski: That the draft Minutes of the September 20, 2022, Regular Board Meeting, be approved as presented.

Motion Carried

**ACTION ITEMS**

**2022 – 2023 School Tours**

4708-22

**D. ACTION ITEMS**

**1. 2022 – 2023 School Tours**

Deputy Superintendent Leslee Jodry presented the proposed school tours schedule. Due to a conflict with ASBA, the February 23 and 24 dates have been changed to February 22 and February 23, 2023.

Moved by Trustee Gerry Steinke: That the Board accept the 2022 – 2023 School Tour dates, as amended.

Motion Carried

**Additional Action Items**

**2. Additional Action Items**

Trustee Deb Koloski requested an update to the current format of the school calendar publication, listing all areas that Trustees represent. Round table discussion.

4709-22

Moved by Trustee Deb Koloski: To revamp the school calendar 2023 – 24 school year to include the schools that were missed, such as Darwell and Rich Valley.

Round table discussion. The Community Engagement Committee will discuss proposed changes at a future committee meeting and bring back recommendations to the Board.

Motion Withdrawn

4710-22

Moved by Trustee Deb Koloski: That the Community Engagement Committee look at the 2023 school year calendar formatting and bring suggestions back to the Board.

Motion Carried

## **INFORMATION AND REPORTS**

### **E. INFORMATION AND REPORTS**

#### **ASBA**

#### **1. ASBA (Board Chair Barb Maddigan) ASBA Zone 2/3 (Trustee Jim Hailes)**

Board Chair Barb Maddigan requested a motion to move to closed session to discuss the TEBA report.

4711-22

Moved by Trustee Linda Wigton: That the Board move in to Closed Session at 10:52 a.m.

Motion Carried

*Trustees Gerry Steinke, Linda Wigton and Judy Muir declared a conflict of interest and left the meeting at 10:52 a.m.*

Deputy Superintendent Leslee Jodry, and Secretary-Treasurer Tamara Spong were invited to stay.

*Electronic Recording stopped at 10:52 a.m.*

4712-22

Moved by Trustee Deb Koloski: That the Board move out of Closed Session at 11:06 a.m.

*Trustees Gerry Steinke, Linda Wigton and Judy Muir joined the meeting at 11:06 a.m.*

*Electronic Recording resumed at 11:06 a.m.*

Board Chair Barb Maddigan notified the Board that a confidential email from ASBA has been forwarded to Trustees, titled Advocacy Election Road Map, for their review.

Trustee Jim Hailes presented his report on ASBA Zone 2/3 to the Trustees. Meeting minutes and executive summary were provided to the Board. There will be an examination of committees and their relevancy. Bus drivers and wages were also discussed.

## PSBAA

### **2. PSBAA (Board Vice-Chair Christine Peck)**

Vice-Chair Christine Peck gave a report on the PSBAA fall meeting. The learning session on Board vision will be discussed at the upcoming board workshop. PSBAA has asked for Boards to provide five items for advocacy before the upcoming provincial election -- needed before the next PSBAA meeting in November. This will be discussed at the Board workshop.

## Standing Committee Reports

### **3. Standing Committee Reports**

#### Community Engagement Committee

Committee Chair Christine Peck thanked Michelle McMichael and Lisa Bakos for all their hard work and assistance with the staff appreciation evening. The event came in under budget and has had very positive feedback.

The Committee would like direction from the Board regarding the sending of Christmas cards this year. Recommendations include changing from a physical card to an electronic greeting, as well as from a 'Christmas' greeting to 'season' greeting. This will be discussed at the upcoming Board workshop.

#### Audit Committee

One member-at-large position has been filled, with one vacancy remaining on the Committee. Trustee Hagman asked for Board consensus to continue to seek a second representative. There were suggestions for Trustees to seek volunteers at school council meetings, chamber of commerce meetings, rotary, as well as posting to community forums and web pages.

### Advocacy Committee

Recognizing the Board's role in the spring provincial election in 2023, the Advocacy Committee will meet to develop strategies to implement and seek Board approval. ASBA has information regarding advocacy in relation to the election. The Advocacy Committee will meet prior to the Board workshop.

### Finance Ad Hoc Committee

Trustee Jim Hailes requested that the recommendations of the Committee be brought to the Board for implementation. The Committee is waiting for final financial reporting. Round table discussion. Another meeting will be scheduled in consultation with the Superintendent.

## **Superintendent's Report**

### **4. Superintendent's Report**

Deputy Superintendent Leslee Jodry presented the Superintendent's Report to the Trustees for information.

PAT tests have had a flexible schedule since 2018. Due to the breach this past summer, a fixed schedule has now been implemented and some conflicts have been discovered. A request to change the dates of the PAT tests has been submitted and we will receive information specifically to the Division in early November.

NGPS Education Plan is being used as a template across the province.

Board Chair Barb Maddigan, Vice-Chair Peck and the Superintendent will meet to discuss the content of the capital planning discussion before the Board workshop. Information will be provided to Trustees before the workshop.

## **Annual School Council Reports**

### **5. Annual School Council Reports**

Deputy Superintendent Leslee Jodry presented the reports to the Trustees for information. Mayerthorpe High School did not have a formal school council last year but will be working at forming one for this year.

## Financial Reports

### 6. Financial Reports

The financial summaries and enrolment report were provided to Trustees for information. Round table discussion regarding monthly reporting of Trustee activities.

Trustee Hagman requested that the election accrual be added to the monthly report at the beginning of the year. Secretary-Treasurer Spong will add the amount of the accrual in the next report.

## Board Annual Work Plan

### 7. Board Annual Work Plan

The review of the ASBA proposed position statements will move to the November agenda as they have not yet been received. The PSBAA AGM agenda review will be moved to September on the work plan.

## Motion Review Cycle

### 8. Motion Review Cycle

The Motion Review Cycle is up to date.

## Trustee Reports

### 9. Trustee Reports

Trustee Hailes: Attended the ATA negotiating committee meeting on October 6. Attended the PSBAA meeting October 12 to 14. Excellent presentation by the Lieutenant Governor Salma Lakhani. Workshop on the 13<sup>th</sup> had great discussion regarding vision and mission (will be addressed at the Board workshop). Business meeting on Friday.

Trustee Hagman: September 20, attended the Mayerthorpe High School parent council meeting – have not been able to form a council yet but will proceed as an advisory committee. Attended awards meeting on October 6. Attended PSBAA fall conference. Elmer Elson school council meeting next week.

Trustee Koloski: Attended the PSBAA fall conference. Darwell has developed their parent council. Sangudo has their school council up and running as well as the daycare.

Trustee Muir: Attended the PSBAA meeting, as well as Grasmere and Darwell school councils. Superintendent

Kevin Bird presented at both councils and the meetings were well attended.

Board Chair Maddigan: Attended the school council meeting for Whitecourt Central School and TEBA meeting.

*Board Chair Barb Maddigan left the meeting at 1:27 p.m. and Vice Chair Christine Peck chaired the remainder of the meeting.*

Vice-Chair Peck: Attended the Onoway Elementary Council meeting on October 5 – they are doing a fundraiser murder mystery. Also doing a local hot lunch program. Working with partner schools to do a parent workshop with the \$500 government grant. Ongoing work with PSBAA and Community Engagement Committee. Will be attending the Onoway Jr Sr High School council meeting, the Onoway health fair planning meeting and the regional municipalities meeting. Attended Onoway awards night.

Trustee Wigton: Nothing to report.

Trustee Steinke: Through the local school councils, the two Trustees in Valleyview and area are emphasizing the desire to participate in ongoing discussions regarding partnerships with the MD of Greenview for the new school. Looking forward to a community engagement process.

Trustee Petryshen: Unable to attend meetings due to illness. Participated in the Community Engagement Committee meeting virtually.

## Upcoming Events

## 10. Upcoming Events

- November 7, 2022 – Board Workshop
- November 8, 2022 – Regular Board Meeting
- November 17, 2022 – Awards Ceremony, Hilltop High School
- November 20 to 22, 2022 – ASBA Fall General Meeting
- November 29, 2022 – Regular Board Meeting
- November 30 and December 1, 2022 – Results Review
- December 20, 2022 – Regular Board Meeting

**Additional Report Items**

4713-22

**11. Additional Report Items**

Nil

Moved by Trustee Jim Hailes: That the Board accept Information and Reports E1 – E11 as information.

Motion Carried

**TOPICS FOR FUTURE DISCUSSIONS**

**F. TOPICS FOR FUTURE DISCUSSIONS**

Trustee Koloski requested a review of the recent Board evaluation. This will be a possible topic for the Board workshop or Committee of the Whole.

**REQUESTS FOR INFORMATION**

**G. REQUESTS FOR INFORMATION**

**MEETING HIGHLIGHTS**

**H. MEETING HIGHLIGHTS**

- Instruction and curriculum support presentation
- September Enrolment Report

**ADJOURNMENT**

4714-22

**I. ADJOURNMENT**

Moved by Trustee Linda Wigton: That the meeting be adjourned at 1:40 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer