

# Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

Division Office Board Room, Whitecourt, Alberta

May 9, 2023 – 10:00 a.m.

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## OPENING

### Call to Order and Roll Call

## A. OPENING

### 1. Call to Order and Roll Call

The May 9, 2023, meeting was called to order by Board Chair Barb Maddigan at 10:07 a.m.

Present at this time: Board Chair Barb Maddigan, Board Vice-Chair Christine Peck, Trustees Jim Hailes, Judy Muir, Gerry Steinke, Linda Wigton, Sally Petryshen (via Zoom), Deb Koloski, and Diane Hagman; and Administrators Kevin Bird, Superintendent; Leslee Jodry, Deputy Superintendent; Tamara Spong, Secretary-Treasurer; and Nancy Whittaker, Recording Secretary.

Lisa Bakos, Communications Officer, was present at this time.

Trustee Sally Petryshen, representing Rural Valleyview – Ward 3, Subdivision 2, formally tendered her resignation from the Board of Trustees, effective immediately. The Board accepted her resignation, thanked her for her service, and wished her well.

*Sally Petryshen left the meeting at 10:09 a.m.*

### Treaty Land Acknowledgement

### 2. Treaty Land Acknowledgement

Vice Chair Christine Peck read the Treaty Land Acknowledgement.

### Additions/Deletions to the Agenda

### 3. Additions/Deletions to the Agenda

- Labour item added to Closed Session by Trustee Koloski

- Election to fill vacant Ward 3, Subdivision 2 Trustee position added to Action Items by Trustee Steinke

**Acceptance of the Agenda**

4806-23

**4. Acceptance of the Agenda**

Moved by Trustee Linda Wigton: That the Agenda for the May 9, 2023, Regular Public Board Meeting be adopted as amended.

Motion Carried

**APPOINTMENTS AND DELEGATIONS**

4807-23

**B. APPOINTMENTS AND DELEGATIONS**

Meghan Caron, Key Supervisor: Hillside High School 2024 International Field Trip to Costa Rica gave an outline and slideshow of the proposed trip to the Trustees.

Concerns raised by Trustees including student safety, insurance and fundraising were addressed by Ms. Caron.

Moved by Trustee Gerry Steinke: That the Board approve, in principle, the Hillside High School 2024 international field trip to Costa Rica.

Motion Carried

*Meghan Caron left the meeting at 10:29 a.m.*

**DRAFT MINUTES OF THE APRIL 18, 2023, REGULAR BOARD MEETING**

4808-23

**C. DRAFT MINUTES OF THE APRIL 18, 2023, REGULAR BOARD MEETING**

Moved by Trustee Diane Hagman: That the draft Minutes of the April 18, 2023, Regular Board Meeting be approved as presented.

Motion Carried

**ACTION ITEMS**

**Policy 2 Appendix A**

**D. ACTION ITEMS**

**1. Policy 2 Appendix A**

The Committee reviewed Policy 2 Appendix A and several changes were made: Reference to the annual Superintendent Evaluation was moved from February to June. The approval of the Three-Year Education Plan was moved from March to May and review of the Plan was added to April. The Second Finance Committee Meeting

was moved from March to April (or May). Review of the ASBA proposed by-law changes and budget was added to May.

Further amendments as recommended by the Board and Superintendent included adding "ASBA" to awards and moving the Honouring Spirit Award deadline from February to January.

4809-23

Moved by Trustee Gerry Steinke: That the Board reaffirm Policy 2, Appendix A, as amended.

Motion Carried

## Policy 12 Appendices

### 2. Policy 12 Appendices

The Policy Committee reviewed and amended wording in Appendices B and C to improve clarity. Appendix C was divided into two sections: Competency Guidelines and Directions, and Competency Form.

An addition was made to the Appendix C Competency Guidelines and Directions: "The Superintendent's presentation to the Board shall occur in June of each year."

4810-23

Moved by Trustee Gerry Steinke: That the Board reaffirm Policy 12, Appendices B and C, as amended.

Motion Carried

## Policy Development

### 3. Policy Development

Trustee Steinke reported that the Committee discussed the importance of the Board having a corporate voice in policy. The consensus was that the Committee should put further discussion on hold until the Board can meet as a Committee of the Whole to discuss new policy development.

4811-23

Moved by Trustee Gerry Steinke: That the Board enter into a discussion regarding new policy development at a Committee of the Whole meeting.

Motion Carried

Trustee Steinke asked that the Trustees review the proposed amendments to Policy 1 and provide feedback.

## Locally Developed Courses

4812-23

### 4. Locally Developed Courses – Advanced Acting/Touring Theatre

Moved by Trustee Judy Muir: That the Board approve to reauthorize the use of the following Locally Developed Courses from September 1, 2023, to August 31, 2026 (at no cost to the Division): Advanced Acting/Touring Theatre 15 (3 credits); Advanced Acting/Touring Theatre 15 (5 credits); Advanced Acting/Touring Theatre 25 (3 credits); Advanced Acting/Touring Theatre 25 (5 credits); Advanced Acting/Touring Theatre 35 (3 credits); and Advanced Acting/Touring Theatre 35 (5 credits). Resources used to teach the courses are listed in the Learning Resources of the Course Details.

Motion Carried

Superintendent read the recommendation regarding the reauthorization of the use of the Yoga courses. The Trustees expressed concerns about the course and whether it is an option to fulfill the Phys-Ed graduation requirements.

Further discussion was deferred until the Board receives clarification from Administration.

## 2023 – 24 Board Meeting Dates

4813-23

### 5. 2023 – 24 Board Meeting Dates

The draft proposed meeting dates were presented to the Trustees for discussion and approval. The Trustees considered adding a meeting and/or an organizational meeting in August.

Moved by Trustee Gerry Steinke: That the Board approve, in principle, the 2023 – 24 Board meeting dates, as presented.

Motion Defeated

4814-23

Moved by Vice-Chair Christine Peck: That the Board add an additional meeting for the last week in August as the organizational meeting and keep all other meetings as proposed.

Motion Defeated

Trustee Hagman suggested that the September meeting date be moved from September 19 to September 12.

4815-23

Moved by Trustee Diane Hagman: That the Board approve, in principle, the 2023 – 24 Board Meeting Dates with the amendment of moving the September 19, 2023 meeting date to September 12, 2023.

Motion Carried

### Ward 3 Subdivision 2 Election

### 6. Ward 3 Subdivision 2 Election

Secretary-Treasurer Spong outlined the requirements of holding a by-election to fill the Trustee vacancy. According to the Education Act, the Board is not required to fill the vacancy at this time. Trustee Steinke stressed the importance of filling the position in order to have proper representation for the people in the ward and with two years left in the term, it is reasonable to pursue calling an election, especially with the building of the new school. The Trustees had round table discussion regarding process, timing, and cost. Secretary-Treasurer Spong will bring suggestions for dates to the Board at the May 23, 2023 Board meeting.

4816-23

Non-debatable Motion by Trustee Gerry Steinke: That the Board defer the decision regarding an election in Ward 3, Subdivision 2, until the May 23<sup>rd</sup> Board Meeting.

Motion Carried

### Locally Developed Course (Yoga)

### 7. Locally Developed Course (Yoga)

Superintendent Bird confirmed that the Yoga course is an option to fulfill the Phys-ed requirement for graduation.

4817-23

Moved by Trustee Deb Koloski: That the Board approve to reauthorize the use of the following Locally Developed Courses from September 1, 2023, to August 31, 2026 (at no cost to the Division): Yoga 15 (3 credits); Yoga 25 (3 credits); Yoga 35 (3 credits). Resources used to teach the courses are listed in the Learning Resources of the Course Details.

Motion Carried

**INFORMATION AND REPORTS**

**ASBA  
ASBA Zone 2/3**

**PSBAA**

**Standing Committee Reports**

4818-23

**E. INFORMATION AND REPORTS**

**1. ASBA (Board Chair Barb Maddigan)  
ASBA Zone 2/3 (Trustee Jim Hailes)**

Trustee Jim Hailes presented the Zone 2/3 Report to the Trustees for information, with an additional position statement: proposal for the collaboration and consultation for the new curriculum, and implementation with a more progressive model.

**2. PSBAA (Board Vice-Chair Christine Peck)**

Vice-Chair Peck reported that the election readiness packages have been sent out.

**3. Standing Committee Reports**

Community Engagement Committee (Vice-Chair Peck)

The venue and the caterer are booked for the Employee Recognition Evening.

Three options for the 'calendar card' handout were presented to the Trustees. Round table discussion regarding graphics and size, as well as a suggestion that emails be listed instead of phone numbers. The card will be reviewed again by the Committee and brought back to the Board for approval.

The Committee discussed past Trustee recognition and suggested that the former Trustees be invited to the June 20<sup>th</sup> meeting for lunch.

Advocacy Committee (Trustee Wigton)

The '5 Questions' for election purposes were distributed and Trustee Wigton asked Trustees to share with the Committee who they reached out to and how the meeting went. Trustee Wigton shared the proposed local priorities social media posts to the Trustees for information.

Moved by Trustee Linda Wigton: That the social media posts be approved with amendments as suggested by the Board.

Motion Carried

4819-23

Moved by Vice-Chair Christine Peck: That the Board approves an additional \$2000.00 for tablecloths for the recognition evening and any other event that we may need them for.

Motion Carried

### **Superintendent's Report**

### **4. Superintendent's Report**

Superintendent Bird presented his report to the Trustees for information. Recognition was given to staff and contractors who are helping in many ways with the wildfire situation. A status report of the wildfires in affected areas was provided.

### **Draft Three-Year Education Plan**

### **5. Draft Three-Year Education Plan**

Deputy Superintendent Leslee Jodry presented the Draft Three-Year Education Plan slideshow to the Trustees for information.

*Board Chair Barb Maddigan called for recess at 2:39 p.m.*

*Board Chair Barb Maddigan called the meeting to order at 2:58 p.m.*

### **Health Recruitment and Retention Committee**

### **6. Health Recruitment and Retention Committee**

Trustee Koloski gave a report of the Committee meeting she attended on April 25<sup>th</sup>. The Mayerthorpe High School will host a youth health care career day.

### **Meeting with MLA Shane Getson**

### **7. Meeting with MLA Shane Getson**

Vice-Chair Peck and Trustee Koloski met with MLA Getson on April 20<sup>th</sup> by phone, who is asking students to partner with seniors in the communities for work experience. Information will be sent out to high schools. Also discussed the career task force recommendations.

### **ASBA Zone 2/3 Awards Evening May 26, 2023**

### **8. ASBA Zone 2/3 Awards Evening May 26, 2023**

Invitation was received listing six attendees and there is room for eight. Registration deadline is May 11, 2023.

**Board Workshop Date(s)**

**9. Board Workshop Date(s)**

The Trustees scheduled the Board Workshop for November 6, 2023, and discussed possible topics.

**Board Annual and Term Work Plans**

**10. Board Annual and Term Work Plans**

The Work Plans are up to date.

**Motion Review Cycle**

**11. Motion Review Cycle**

The Motion Review Cycle is up to date.

**Trustee Reports**

**12. Trustee Reports**

Trustee Hailes

Council meetings were cancelled.

Trustee Hagman

No council meetings. Trustees Koloski and Hagman were invited to a luncheon with MLA Shane Getson on April 27<sup>th</sup>. Advocacy brochures were provided, and election questions were considered. Mr. Getson discussed the final report of the Career Education Task Force and recommendations.

Trustee Koloski

Attended luncheon with Trustee Hagman and MLA Getson.

Trustee Muir

Attended two school council meetings and shared advocacy brochure and election questions.

Chair Maddigan

Attended school council meetings at Whitecourt Central and Pat Hardy. Feedback from parents was mostly regarding the realignment and transportation.

Trustee Wigton

Attended a meeting with the local NDP candidate, provided advocacy document and asked election questions. Campaign work has been suspended due to the fires.

Vice-Chair Peck

Attended Zebra Child/Youth Advocacy Sexploitation presentation at Onoway Jr Sr High School, school council meetings.

Trustee Steinke

Superintendent Bird, Trustee Petryshen and Trustee Steinke met with Infrastructure Minister Nathan Neudorf, to discuss the new Valleyview school. Also in attendance were Deputy Minister Andre Tremblay, Chief of Staff, Minister Todd Loewen and his Press Secretary, the Mayor



of Valleyview Vern Lymburner, and the Reeve of the MD of Greenview Tyler Olsen. The Minister acknowledged that this project does not fit into a regular school model and requires greater cooperation and creative thinking, engagement, and time.

Trustee Hailes

Trustee Hailes added to his report that Northern Lakes College now has a Bachelor of Education program providing an excellent opportunity for local students.

**Upcoming Events**

**13. Upcoming Events**

- May 8 – Finance Committee Meeting
- May 9 – Regular Board Meeting
- May 17 – New Teacher Induction Ceremony
- May 23 – Regular Board Meeting
- May 26 – ASBA Zone 2/3 Awards Banquet
- June 1 to 3 – PSBAA 2023 Spring General Assembly
- June 5 to 6 – ASBA 2023 Spring General Meeting
- June 20 – Regular Board Meeting

4820-23

Moved by Trustee Diane Hagman: That the Board accept Information and Reports E1 – E13 as information.

Motion Carried

**TOPICS FOR FUTURE DISCUSSIONS**

**F. TOPICS FOR FUTURE DISCUSSIONS**

Nil

**REQUESTS FOR INFORMATION**

**G. REQUESTS FOR INFORMATION FROM ADMINISTRATION (BY BOARD MOTION)**

Nil

**MEETING HIGHLIGHTS**

**H. MEETING HIGHLIGHTS**

- Trustee Sally Petryshen’s Resignation
- Hillside High School 2024 Trip to Costa Rica
- Locally Developed Courses
- 2023 – 24 Board Meeting Dates
- Wildfires and Communities Update

**CLOSED SESSION**

4821-23

**I. CLOSED SESSION**

Moved by Trustee Deb Koloski: That the Board move to Closed Session at 3:44 p.m.

Motion Carried

Superintendent Kevin Bird, Deputy Superintendent Leslee Jodry, and Secretary-Treasurer Tamara Spong were invited to stay.

*Electronic Recording stopped at 3:44 p.m.*

4822-23

Moved by Trustee Jim Hailes: That the Board move out of Closed Session at 5:24 p.m.

Motion Carried

4823-23

Moved by Trustee Jim Hailes: That the Board form an Ad Hoc Committee to consist of four invited external members, three Trustees, and the Superintendent or designate.

Motion Carried

4824-23

Moved by Trustee Judy Muir: That the Ad Hoc Committee consists of Vice-Chair Peck, Trustee Linda Wigton and Trustee Deb Koloski.

Motion Carried

*Trustees Linda Wigton, Gerry Steinke, and Judy Muir left the Closed Session meeting due to conflict of interest.*

4825-23

Moved by Board Chair Barb Maddigan: That the Board accept the ATA Memoranda of Agreement, as presented.

Motion Carried

**ADJOURNMENT**

4826-23

**J. ADJOURNMENT**

Moved by Trustee Deb Koloski: That the meeting be adjourned at 5:28 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer