

## Board Policy 18

### Student Transportation Services

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The Board believes in providing safe, caring, and efficient transportation services for students.

1. The Board shall only provide transportation services for approved pre-school children, registered K-12 students, approved supervisors, and employees carrying out their duties.
2. The Board will determine by motion the transportation service areas for each school.
3. Transportation services shall be made available to all resident students residing one kilometre or more from the school they are directed to attend. Transportation fees will not be charged for eligible students for regular transportation services.
4. Transportation services may be made available, at a fee, to students living less than 1 kilometre (ECS to Grade 6) or 2 kilometres (Grade 7 to Grade 12) from their designated school, who are ineligible for busing under Alberta Education transportation guidelines.
5. Eligibility for transportation may be extended to ineligible students for safety reasons.
6. Safety of students shall be the prime consideration in determining walking distances and the location of bus stops.
7. Transportation services for ECS students will be provided during regularly scheduled morning and after-school runs.
8. Buses shall not enter onto private property to pick up or unload students unless the Director of Transportation grants an exception, upon receiving written permission, in the form of a "Hold Harmless Agreement".
9. Under normal weather and road conditions, scheduled one-way ride times to and from schools shall not normally exceed one and a half (1.5) hours.

10. Transportation services may be available for a fee for students who are accessing an additional service to and or from an alternate address provided that:
  - 10.1 space is available on the bus;
  - 10.2 there is no significant diversion from regular routing that would impact cost effectiveness or ride times; and
  - 10.3 parents have paid a fee for the service.
11. The Superintendent may arrange for transportation of a student by a parent and pay an allowance in lieu of Board-provided transportation when:
  - 11.1 a student has been directed to attend a school for which the student is unable to access Division transportation; or
  - 11.2 the provision of Division transportation is not practical.
12. In cases of financial hardship, payment options shall be made available for transportation fees.
13. The Superintendent shall recommend to the Board a transportation fee schedule no later than May 1 of each year.
14. The Board may enter into transportation service agreements with other school divisions.

Reference: Section 3, 7, 11, 31, 32, 33, 51, 52, 53, 59, 222 Education Act  
Traffic Safety Act  
Commercial Vehicle Safety Regulation 121/2009  
School Transportation Regulation  
Use of Highway and Rules of the Road Regulation 304/2002  
Vehicle Equipment Regulation 122/2009  
Funding Manual for School Authorities  
NGPS Administrative Procedures 800 and 802