

AGENDA

Northern Gateway Public Schools Board of Trustees Regular Board Meeting

Division Office Boardroom – Whitecourt, Alberta

November 5, 2024 – 10:00 a.m.

Our Motto: Learning for Life. Together.

A. OPENING

1. Call to Order and Roll Call (Board Chair Gerry Steinke)
2. O Canada (Whitecourt Central School Students)
3. Land Acknowledgement Statement (Vice-Chair Diane Hagman)
4. Additions/Deletions to the Agenda
 - a)
 - b)
5. Acceptance of the Agenda (Chair Gerry Steinke)
6. Acceptance of the Minutes of the October 15, 2024 Regular Board Meeting
(Chair Gerry Steinke)

B. DELEGATIONS

C. COMMITTEE REPORTS

1. Community Engagement Committee (Chair Linda Wigton)

D. ACTION ITEMS

1. Staff Presentations
 - a) 10:05 a.m. – Meghan Caron, Lead Teacher, Hillside Jr Sr High School 2026 International Field Trip to Scotland
Recommendation: That the Board approve, in principle, the 2026 Hillside Jr Sr High School International Field Trip to Scotland.

- b) 10:20 a.m. – Vince Dikaitis, Principal, Percy Baxter Exchange Program

Recommendation: That the Board approve the proposed Percy Baxter Exchange Program as presented.

2. Appointment of Returning Officer (Superintendent Kevin Bird)

Recommendation: That the Board approve the appointment of the Secretary-Treasurer as Returning Officer for the October 20, 2025, School Board Election.

3. Election Bylaws

- a) Receipt of Nomination Papers (Secretary-Treasurer Tamara Spong)

Recommendation: That **Bylaw 2-24 Receipt of Nomination Papers for the Office of School Trustee at Locations Other than the Jurisdiction Office**, receive **First Reading** by the Board.

- b) Deposit for Nominations (Secretary-Treasurer Tamara Spong)

Recommendation: That **Bylaw 3-24 Deposit for Nominations for Elected Office**, receive **First Reading** by the Board.

- c) **Bylaw Requiring a Criminal Record Check for Nominations for Elected Office** (Secretary-Treasurer Tamara Spong)

Recommendation:

4. Additional Action Items

- a)
- b)

E. INFORMATION and REPORTS

1. Staff Reports

- a) 11:00 a.m. – Rhett Czaban, Director of Transportation

2. Alberta School Boards Association (ASBA) (Trustee Linda Wigton)

3. Public School Boards' Association of Alberta (PSBAA) (Trustee Christine Peck)

4. Superintendent's Report (Superintendent Kevin Bird)

5. School Operational Viability Report (Superintendent Kevin Bird)



6. Board Work Plan (Board Chair Gerry Steinke)
7. Motion Review Cycle (Board Chair Gerry Steinke)
8. Upcoming Events
 - November 18 to 19 – ASBA Fall General Meeting
 - November 26 – Regular Board Meeting
 - November 27 and 28 – Results Reviews
 - December 16 – Board Professional Development/GSD Meeting
 - December 17 – Regular Board Meeting
9. Additional Information and Report Items
 - a)
 - b)

F. TOPICS FOR FUTURE DISCUSSION

G. REQUESTS FOR INFORMATION FROM ADMINISTRATION (BY BOARD MOTION)

H. MEETING HIGHLIGHTS

I. CLOSED SESSION (Land, Legal, Labour, Student Matters)
Trustees and Senior Administration only

J. ADJOURNMENT